Aravis-Thomas-CV

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Aravis Alistair Thomas Email: athomas@tamusa.edu

EMPLOYMENT HISTORY:

Lecturer of First Year Composition Texas A&M—San Antonio

9/1/2019 to Present Instructor of Record for Technical Writing and Composition courses. Designs syllabi, lesson

plans, and lectures. Creates and delivers innovative presentations by incorporating multi-modal technologies to include social media, TED Talks, YouTube, e-books, and other relevant materials. Provides instruction on how to conduct in-depth research using library resources to include, online databases, printed materials and scholarly journals. Provides feedback on all writing projects at each stage on the writing process (planning, drafting, and revision). Teaches students to design various technical documents to include brochures, proposals, recommendation reports, memorandums, letters, and professional presentations. Completes initial progress reports, assigns mid-term and final grades using institution's online system. Review and incorporate feedback from student and faculty evaluations to ensure that learning objectives are met. Uses Black Board Learn to grade assignments, provide progress reports, post assignments and course content, and to communicate with students outside of the classroom.

Mentors undergraduate students in academic goals; focusing keenly on professional development, effective study habits, and time management skills. Encourages exceptional students to consider graduate school. Maintains discretion and privacy about all student related matters. Participants on department committees and attends departmental meetings. **Adjunct English Faculty**

Texas A&M—San Antonio

8/1/2017 to 5/30/2019 Instructor of Record for Technical Writing and Composition courses. Designs syllabi, lesson

technologies to include social media, TED Talks, YouTube, e-books, and other relevant materials. Provides instruction on how to conduct in-depth research using library resources to include, online databases, printed materials and scholarly journals. Provides feedback on all writing projects at each stage on the writing process (planning, drafting, and revision).

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