

# Sthefany Garcia, MBA

## Curriculum Vitae

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### **EDUCATION**

Master of Business Administration, Texas A&M University-San Antonio, 2024 | GPA: 3.9

Bachelor of Business Administration, Texas A&M-University-San Antonio, 2020 | GPA: 4.0

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### **TEACHING & RELATED EXPERIENCE**

#### *Texas A&M University-San Antonio*

2024-Present **Manager of First-Year Programming, Writing, Language, and Digital Composing Center**

- Managed 11+ collaborations with key stakeholders to increase support services visibility and accessibility to first-year students
- Supervised the content creation and delivery of lesson plans for in-class support sessions targeted at first-year students
- Assisted with the rebranding of a programming effort for first year-students which yielded a total of 100+ attendees
- Collected, cleaned, and analyzed data to present stakeholders with key highlights and suggestions for the next academic year
- Developed budgets by evaluating programming needs, market rates, and historical event data

2020-2024 **First-Year Liaison**

#### **Writing, Language, and Digital Composing Center**

- Communicated with campus and external stakeholders to increase support for first-year students
- Created workshops, delivered informative presentations, and executed events
- Supervised tutors to successfully execute events and workshops for first-year students
- Developed and delivered lesson plans for in-class support sessions

2020 **Orientation Coordinator Intern**

#### **Student Transitions and Family Engagement**

- Planned and executed virtual orientations to increase student knowledge and engagement
- Coordinated virtual events for incoming first-year students via WebEx and social media
- Supervised and professionally developed student workers

2019 **Family Engagement Project Management Intern**

#### **Student Transitions and Family Engagement**

- Coordinated events of 350+ attendees in a fast-paced environment
- Managed and presented information to a classroom of 35 incoming first-year students for a week during Jag X event
- Presented to an average of 80 attendees per orientation session
- Created and delivered bilingual informative content for orientations

2018-2020 **D.R.E.A.M. Peer Mentor**

**Student Success Center**

- Assisted with the creation of the D.R.E.A.M. peer mentoring program, conducted research, and coordinated events in collaboration with other campus departments
- Managed an average mentee caseload of 13+ students and created marketing content
- Visited five out of state universities to research mentoring program structures, staff trainings, and event ideas
- Conducted student outreach, created inclusivity training, and recruited peer mentors

2018 **Writing Tutor, Harlandale ISD Tutoring Partnership**

**Writing, Language, and Digital Composing Center**

- Supported high school students with writing assignments

**WORKSHOPS/PRESENTATIONS**

2020-Present

**Writing, Language, and Digital Composing Center**

**Texas A&M University-San Antonio**

Multilingualism Workshop: Why We Cite

Creating an Outline for Your Essay Micro-Workshop

First-Year Seminar Final Project Workshop

Discovering Your Inner Writer Workshop

Technical Writing Skills Workshop

First Year Seminar: Revision Strategies Workshop

APA Workshop

Navigating Citations When English Isn't Your First-Language Workshop

Preparing for a Persuasive Speech Workshop

Types of Thesis Statements

**COMMUNITY & UNIVERSITY INVOLVEMENT**

**Learning Communities Advisory Committee.** Texas A&M University-San Antonio, 2024-Present

**Interdisciplinary Student Support Committee.** Texas A&M University-San Antonio, 2024-Present

**Writing, Language, and Digital Composing Center Hiring Committee.** Texas A&M University-San Antonio, 2021-Present

**Dream.US Internship Grant Committee.** Texas A&M-University-San Antonio, 2023-Present

**Dreamers UndocuAlly Training Facilitator Group.** Texas A&M-University-San Antonio, 2022-Present

**Moderator.** Cisneros Emerging Leaders Conference. Texas A&M-University-San Antonio, 2018-Present

**Moderator.** Internship and Externship Panel. Texas A&M-University-San Antonio, 2018-Present

**Invited Speaker.** Café College. Texas A&M-University-San Antonio, 2019

**Invited Speaker.** Business Management Internship Committee. Texas A&M-University-San Antonio, 2019

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## **MEMBERSHIPS & AFFILIATIONS**

**Member.** Graduate Honor Society, Texas A&M University-San Antonio, 2023-2024

**Vice President.** Jaguar Business Club, Texas A&M University-San Antonio, 2019-2020

**Public Relations Officer.** Institute for Supply Chain Management, Texas A&M University-San Antonio, 2019-2020

**Member.** Presidents Leadership Class, Texas A&M University-San Antonio, 2018-2020

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## **HONORS & AWARDS**

First-Year Experience Partner of the Year, Texas A&M-University San Antonio (2024)

Distinguished MBA Student, Texas A&M-University San Antonio (2024)

Top Business Management Student, Texas A&M-University San Antonio (2020)

Outstanding Senior Award, Texas A&M-University San Antonio (2020)

Promising Leader, First-Year Experience, Texas A&M-University San Antonio (2018)

4.0 GPA Award, First-Year Experience, Texas A&M-University San Antonio (2018)

Texas A&M-San Antonio Ring Award, Texas A&M-University San Antonio (2019)

President's Leadership Class, Texas A&M-University San Antonio (2017-2020)

President's List, Texas A&M-University San Antonio (2017-2020)

Part-Time Honors, Palo Alto College (2016-2017)