



TEXAS A&M UNIVERSITY
SAN ANTONIO

College of Arts & Sciences
Biochemistry Laboratory - CHEM 4141-01L Syllabus

Instructor: Dr. Casey Andrews

Class Hours: Thr 2-4:45 PM

Email: candrews@tamusa.edu

Class Location: CAB-307

Office: SCI 311D

Office Hours: W: T-F 12-1

Course Description

This course covers experiments designed to reinforce topics covered in the lecture. Topics include column purification, polymerase chain reaction, gel electrophoresis analysis, and enzyme activity.

Course Materials

Laboratory protocols: Protocols will be posted on blackboard before each lab session. All data should be collected with BLUE or BLACK PEN. Refer to attached schedule for the sequential list of labs.

Proper Clothing for lab: A) Closed-toe shoes that covers your foot in its entirety. B) The following list is not appropriate lab attire: shorts, skirts, mid-riff shirts, tank tops, $\frac{3}{4}$ length pants, pants with large holes. C) Lab coats D) Approved safety goggles THIS POLICY WILL BE STRICTLY ENFORCED AND STUDENT IN NONCOMPLIANCE WILL BE DISMISSED FROM THE LABORATORY AND WILL RECEIVE NO CREDIT FOR THAT WEEK'S EXPERIMENT. We take YOUR safety in the laboratory very seriously and we expect the same from you.

Goggles and laboratory coats are ALWAYS worn properly in the laboratory. Your instructor may change goggle/lab coat wear depending on the laboratory activity.

Learning Objectives

By the end of this course students will be able to:

1. Develop a good functional understanding of biological molecules using computational analysis and computational resources.
2. Learn basic biochemical laboratory skills deemed important to biochemical research and industry.
3. Communicate and question scientific information through working in teams and giving presentations.
4. Compose a full laboratory report that includes introduction, methods, results and conclusion sections.

Student responsibilities

University Email Policy and Course Communications: The best way to contact me is through email, candrews@tamusa.edu. All correspondence between professors and students must occur via University email accounts. You must have your Jaguar email account ready and working. If it is not working, contact the help desk at sahelp@tamus.edu or at 210-784-HELP (4357). If you don't hear back within 48 hours, contact them again. They have a lot of requests during the first part of the semester, so you may need to follow up with them. All students are strongly encouraged to come to office hours or make appointments at other times to discuss course material and answer questions.

Attendance Policy.

Late Work Policy. Punctuality is essential to maintaining a safe and efficient laboratory environment. Timely arrival ensures that you are present for important safety instructions and lab procedures. **Late Arrivals:** If a student arrives more than 10 minutes late, they will not be permitted to participate in the lab for that day. This will result in a grade of "0" for that week's lab report. Please plan your schedule accordingly to ensure prompt attendance at every lab session.

Lab Partners. Students will work in groups of two unless directed otherwise by the instructor.

Conduct and Behavior. My goal is to create a safe and engaging learning environment. Class disruptions are unacceptable, asking questions to clarify material during class does not qualify as a disruption and is encouraged. If you disrupt the class, you will be asked to leave for the day. Technology in the classroom may be a great a resource but it can also hinder the learning process. Therefore, students are not allowed to wear ear buds and headphones and/or use cellphones during class. All cellphones must be on vibrate or turned off for the entirety of the class/lab period. In case of an emergency call, leave the room before answering the call. Texting during class is absolutely prohibited. The use of laptops, tablets or other devices for non-class related activities is not allowed. Electronic Devices during Exams. All

electronic devices must be completely stored during exams and quizzes. Academic misconduct and attempts to cheat during the exam will be pursued according to Texas A&M-San Antonio code of conduct policy. You are discouraged from leaving the room during an exam. If you need to use the restroom, ask and leave all electronic devices with the instructor. Aggressive Behavior. The academic environment is meant for discussing ideas in a respectful manner. Tolerance, empathy, respect, and courtesy help us create a safe environment. Abusive and aggressive behavior will result in contacting the University Police Department and immediate removal of the student from the classroom. Visitors. Only students enrolled in the course are allowed in the classroom. No visitors are allowed. IMPORTANT. Each student receives this information during the first lecture. It is your responsibility to read this material and be familiar with the course content, procedures, and grading.

IMPORTANT POLICIES AND RESOURCES

Academic Accommodations for Individuals with Disabilities: Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, Disability Support Services is located in the Central Academic Building, Suite 210. You can also contact us via phone at (210) 784-1335, visit us <https://www.tamusa.edu/Disability-Support-Services/index.html> or email us at dss@tamusa.edu. Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability-related needs with Disability Support Services and their instructors as soon as possible.

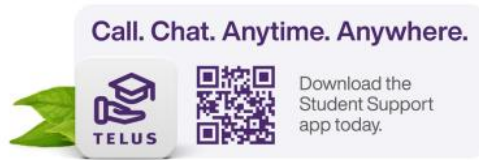
Academic Learning Center: The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the *Tools* section of Blackboard. You can contact the Academic Learning Center by emailing tutoring@tamusa.edu, calling (210) 784-1307, or visiting the Central Academic Building, room 202.

Counseling/Mental Health Resources: As a college student, there may be times when personal stressors interfere with your academic performance and negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment, call 210-784-1331 or visit Madla 120.

All mental health services provided by the SCC are free and confidential (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. For more information on SCC services visit tamusa.edu/studentcounseling

Crisis support is available 24/7 by calling the SCC at 210-784-1331 (after-hours select option '2').

Additionally, the TELUS Student Support App provides a variety of mental health resources to including support for in the moment distress, an anonymous peer to peer support network, mental health screenings, podcasts, and articles to improve your mental wellbeing.



Emergency Preparedness: JagE Alert is Texas A&M University-San Antonio's mass notification. In the event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit: <https://tamusa.bbcportal.com/>.

More information about Emergency Operations Plan and the Emergency Action Plan can be found here: <https://www.tamusa.edu/about-us/emergency-management/>.

Download the SafeZone App (<https://safezoneapp.com/>) for emergencies or call (210) 784-1911. Non-Emergency (210) 784-1900.

Financial Aid and Verification of Attendance: According to the following federal regulation, 34 CFR 668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has not attended the first week of class. Any student receiving federal financial aid who does not attend the first week of class will have their aid terminated and returned to the DoE. Please note that any student who stops attending at any time during the semester may also need to return a portion of their federal aid.

Writing, Language, and Digital Composing Center: The Writing, Language, and Digital Composing Center supports graduate and undergraduate students in all three colleges as well as faculty and staff. Tutors work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their written assignments. Our language tutors support students enrolled in Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as eportfolios, class presentations, or other digital multimedia projects. Students can schedule appointments through JagWire under the Student Services tab. Click on "Writing, Language, and Digital Composing Center" to make your appointment. The Center offers face-to-face, synchronous online, and asynchronous digital appointments. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on our website at <https://www.tamusa.edu/academics/>.

Meeting Basic Needs: Any student who has difficulty affording groceries or accessing sufficient food to eat every day or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to submit a CARE referral (<https://www.tamusa.edu/university-policies/Student-Rights-and-Responsibilities/file-a-report.html>) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to direct you to available resources.

Military Affairs: Veterans and active-duty military personnel are welcomed and encouraged to visit the Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the Patriots' Casa building, room 202, or to contact the Office of Military Affairs with any questions at military.va@tamusa.edu or (210)784-1397.

Religious Observances: Texas A&M University-San Antonio recognizes the diversity of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided an opportunity to make up any examination, study, or course work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

The Six-Drop Rule: Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student's GPA. However, course drops that exceed the maximum allowed by SB 1231 will be treated as "F" grades and will impact the student's GPA.

Statement of Harassment and Discrimination: Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual within our state, nation, and world. All decisions and actions involving students and employees should be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, gender expression, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the appropriate offices within their respective units.

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university as a whole. If you have experienced any form of sex- or gender-based discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking, know that help and support are available. A&M-San Antonio's Title IX Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related misconduct, the faculty member must share that information with the university's Title IX Coordinator (titleix@tamusa.edu, 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

Pregnant/Parenting Students: Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide such reasonable accommodations to pregnant students as would be provided to a student with a temporary medical condition that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status (titleix@tamusa.edu; 210-784-2061; CAB 439K).

Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources.

Students' Rights and Responsibilities: The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

Students' Rights

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, gender identity, gender expression, and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.
3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
4. Each student subject to disciplinary action arising from violations of university student rules shall be assured a fundamentally fair process.

Students' Responsibilities

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty, and administration.

2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, [Student Code of Conduct](#), on our website, and University Catalog, and to comply with them, as well as with federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide a safe environment for learning.
5. A student has the responsibility to check their university email for any updates or official university notifications.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability. Conduct that infringes on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the Student Code of Conduct (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/documents/Student-Handbook-2022-23.pdf>) or visit the resources available in the OSRR website (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html>).

Using AI CHEM 4141 assumes that all work submitted by students will be generated by the students themselves, working individually or in groups. Students should not have another person/entity do the writing of any portion of an assignment for them, which includes hiring a person or a company to write assignments and/or using artificial intelligence (AI) tools like ChatGPT. Use of any AI-generated content in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.

Tentative Schedule[⊗]

Date	Experiment
Aug 31	Introduction, Syllabus, Safety training
Sept 7th	Using a Pipette
Sept 14th	Using the NCBI Database
Sep 21st	Using an SDS Page Gel
Sep 28th	Using a Column to separate proteins Part 1
Oct 5th	Using a Column to separate proteins Part 2
Oct 12th	Writing a Lab Report
Oct 19th	Testing Cornmeal for modified DNA Part 1
Oct 26th	Testing Cornmeal for modified DNA Part 2
Nov 2nd	Testing Cornmeal for modified DNA Part 3
Nov 9th	Using a UV-VIS for Enzyme Kinetics
Nov 16 th	Work on Presentations
Nov 30 th	Presentation Biochemical Diseases Day 1
Dec 7 th	Presentation Biochemical Diseases Day 2

[⊗]These are the tentative topics. Instructor reserves the right to make changes as deemed necessary.

Labs with questions are due at the beginning of the next lab period.

Oct 19th: Column Lab Report Due

Nov 2nd: Topic for Presentation Due

Nov 9th: Cornmeal Lab Report Due

Preparedness: Points will be taken away if students come to the lab unprepared (without the proper equipment), come late, or have poor safety (not wearing goggles, eating in lab, etc.) or are poor citizens (degrading other students) at the instructor's discretion. For each minute late, 1 point will be taken off of your preparedness for that day.

Late work: Each lab report will be due at the beginning of class as stated above. You will be given 3 "grace" days for all reports. That is, throughout the whole semester you can turn your work a total of 3 days late. After these 3 grace days are gone, late work will be reduced by 33% per day.

Lab Notebooks: All laboratory records and write-ups must be in ink in a bound laboratory notebook. Leave the first two pages blank as a place for the Table of Contents. Begin the write-up for each new experiment on a new page. The outline for the notebook record follows.

I. Heading This includes the title of the experiment, your name, lab section, date, and collaborators (if any).

II. Description of the Experiment Give the purpose, important reactions, and the answers to the Prelab questions.

III. Experimental Procedure This is very important. It must be detailed enough that any knowledgeable person including you can carry out the experiment without reference to other sources, including the Lab Text. The use of flow charts for procedures or purification is very helpful in saving space and in having a good knowledge of what you are going to do before you come to lab. Preparing places or tables for data that needs to be recorded during the experiments will help prevent forgetting something. Your prelab preparation is the major factor in determining the success and completion of your experiments. It is also a major factor in having a SAFE LAB.

IV. Observations and Results This is the information obtained during the lab while you are carrying out the experiment. Record your observations during the experiment and data. It is the record of the work you have done. It should be well organized and easy to understand for anyone who reads your notebook. If you make a mistake, you should make a single line across the entry and write your correction next to it. Fall 2024 CHEM 4341 – Andrews Page 4 V.

Conclusions and Answers to Questions: This last section of the report is done after the lab. It includes a summary of your conclusions and calculations and answers to any questions. Comment on how (or if) the purpose of the experiment was achieved based on your results.

PDF scans of your notebook pages are due at the beginning of the next lab period once the experiment has concluded.

Grading:

Full Lab Reports	100 x 2
Lab Notebook	25 Pts x 6
Presentation:	150
Preparedness:10 x 10 points:	<u>100</u>
Total:	500 points

Your grade: $\left(\frac{\text{You total points}}{500}\right) \times 100$

Letter Grades:	A: 90.00 - 100%
	B: 80.00 - 89.99%
	C: 70.00 - 79.99%
	D: 60.00 - 69.99%
	F: 0 - 59.99%

Important Dates:

August 26	First day of class
September 2	Labor Day Holiday
November 11	Last day to drop with an automatic "W"
November 19	Last day to drop a course or withdraw from the University
November 27	Study Day – No classes
November 28-30	Thanksgiving Holiday – No classes
December 5	Last day of classes
December 6	Study Day – No classes

December 7-13 Final exams

The complete academic calendar is available online: <https://www.tamusa.edu/academics/academic-calendar/index.html>.

