



**QMBS 2305:001 Business Statistics I, Fall 2024, CRN: 10324**  
 Department of Accounting and Finance, College of Business  
**Course Syllabus**

<b>Class Meeting Time and Place:</b>	Tuesdays & Thursdays, 11:00pm – 12:15pm, Classroom Hall 201
<b>Class Duration:</b>	8/26/2024 - 12/13/2024
<b>Instructor:</b>	George Murray Office: BLH 241 E-Mail: <a href="mailto:gmurray@tamusa.edu">gmurray@tamusa.edu</a> Student emails will receive a reply within two business days.
<b>Course Website:</b>	<a href="http://tamusa.blackboard.com/">http://tamusa.blackboard.com/</a>
<b>Office Hours:</b>	By appointment online

**Catalog Course Description:** Descriptive and inferential statistical techniques for business and economic decision making. Topics include the collection, description, analysis, and summarization of data; probability; discrete and continuous random variables; the binomial and normal distributions; sampling distributions; tests of hypotheses; estimation and confidence intervals, linear regression; and correlation analysis. Statistical software is used to analyze data throughout the course. (QMBS 2305 is included in the Business Field of Study.) Formerly BUAD 2305.

**Prerequisites:** MATH 1324 or MATH 1314, CISA 1305/1405 or CSCI 1336.

**TSI Restriction(s):** Reading, Math, and Writing

**Student Learning Outcomes:** After successful completion of this course, students will be able to:

1. statistically describe data in a frequency distribution table.
2. statistically describe data in a variety of graphs
3. statistically describe measures of location and dispersion
4. construct a probability distribution
5. apply and construct sampling methods and sampling distributions
6. develop and test hypothesis

**AACSB Assessment:**

The College of Business is in the process of applying for AACSB accreditation. As part of that process, students will be assessed on program level outcomes based on course outcomes from various courses. The materials from this course may be used for assessing such program level outcomes, and hence students must follow the necessary rigor to ensure mastery and retention of the above course outcomes.

**COVID-19 Safety Protocol:** Due to the current pandemic environment, all university personnel (faculty, students and staff, etc) are required to adhere to mandated procedures and guidelines as communicated through university communications. For details and updated information on COVID-19 safety protocol please visit <https://www.tamusa.edu/community-safety-together/index.html>.

**Required Materials:**

- **Textbook:** Modern Business Statistics with Microsoft Excel, 7th Ed., Anderson et al. Cengage. *Students can purchase Cengage Unlimited, which allows you to bundle all of your text and supplemental resources if you are taking more than one course that require Cengage text for a discounted price.* Students can purchase Cengage Unlimited with a MindTap access code from the TAMUSA bookstore. The access code is required when registering for Cengage's online platform called MindTap. Registering for MindTap will grant students access to resources required for this course including the eBook and assignments. After registering for MindTap, students will be able to access assignments through the Course Content link in Blackboard for this course. Also, after registering for MindTap, students will be able to access the eBook in Blackboard through the Course Content link. Follow the steps for purchasing Cengage Unlimited that was sent to your TAMUSA email accounts. If you have questions, contact the TAMUSA bookstore at <https://www.bkstr.com/texasamsanantonio/home> or [\(210\)784-1070](tel:2107841070).
- **MindTap:** Excel assignments in MindTap can be accessed through the Course Content link in Blackboard.
- **Blackboard: Connect to <http://tamusa.blackboard.com>.** You will have lecture notes, and other supplementary materials in Blackboard. It is used for communication and assignments. Students should monitor messages and announcements in Blackboard several times a day.
- **Calculator:** A non programmable scientific calculator is required for this course.
- **Computer Hardware:** In order to participate in online sessions you will need a computer with an internet connection, a microphone and speakers/headphones. To complete the class work, you will need appropriate software installed on the computer.
- **Time Expectation for coursework:** You are expected to spend 4-8 hours per week for the course. Based on the background, some student may require more time. Time spent may be longer when assignment/exams are due.
- **Artificial Intelligence (AI) Tools:** Writing, analytical, and critical thinking skills are part of the learning experience. Developing strong competencies in this area will prepare you for a competitive workplace. Therefore, writing assignments are to be prepared by the student. AI-generated work is not allowed and will be treated as plagiarism, and a breach of TAMUSA's academic integrity policy.
- **Technology Issues:** If you experience technology problems with WebAssign, there is a link to Cengage's tech support under the Course Content link in Blackboard or contact [support.cengage.com](http://support.cengage.com). If you have technology problems with Blackboard, contact the ITS department at [HelpDesk@tamusa.edu](mailto:HelpDesk@tamusa.edu), or (210) 784-4357.

**Course Requirements every student must fulfill in order to succeed in course:**

1. Students should check the Course Calendar, Announcements in Blackboard, and Emails on a regular basis.
2. Students should keep current with all course assignments, quizzes, and examinations.
3. If the course uses remote proctoring for exams, students must schedule their exam early in the semester.
4. Students should ask questions and communicate with the instructor online.
5. For all classwork, exams, quizzes etc., students are responsible for availability of internet connectivity. Extensions will **not** be granted for lack of availability of internet connections.
6. For online courses, students should keep current on class recordings
7. Students should remember that online courses assume greater responsibility and independent learning skills by the student for their own learning outcomes.
8. For online asynchronous courses, there will be no online class sessions. All materials will be made available through Blackboard or through online links.

**Grading Policy:** The final course grade will be based on your performance on the quizzes, exams and class attendance using the following weights:

Attendance	10%
Excel Assignments	15%
Quizzes	15%
Midterm	30%
Final Exam	30%

The final letter grades will be assigned as follows: Above 90%  $\Rightarrow$  A; 80-89.99%  $\Rightarrow$  B; 70-79.99%  $\Rightarrow$  C; 60-69.99%  $\Rightarrow$  D; Below 60%  $\Rightarrow$  F. This course has a requirement of a grade of C as a minimal grade for satisfactory completion of this course.

The instructor reserves the right to adjust the student's final grade based on the overall performance.

**Examinations:** The exams will consist of terms, definitions, conceptual application and problem solving questions. Not taking an exam will result in a grade of zero for that exam and may result in a fail grade in the course. The only exceptions to this policy can be found under the Makeup and Late Assignment/Exam/Quiz Policy section heading of this syllabus. The exam questions will come from lectures, lecture notes, the text, and class discussions. Questions and problems will emphasize understanding and application of concepts and topics covered for the course. Exams will be administered in classroom and will require an 882-E scantron sheet (not an 882-E compatible scantron), a #2 pencil and a non programmable calculator. No cell phone calculators. Students are responsible for answers on scantrons. Remember to erase well if you change an answer. Exams will be proctored in classroom.

**Excel Assignments and Quizzes:** Excel assignments will be accessible through Cengage's online platform, MindTap. The Excel assignments will be accessible through the Course Content link in Blackboard. Quizzes will be administered in classroom and will require 882-E scantron sheet (not an 882-E compatible scantron), a #2 pencil and a non programmable calculator.

**Assignments/ Research Papers:** There is no research paper for this course.

**Online Individual / Group Activities:** N/A.

**Extra Credit:** There will not be any extra credit assignments.

**Academic Integrity Sanctions:** incidents of academic misconduct such as cheating will result in a minimum sanction of a 0 on the assignment/quiz/exam. All cases of suspected academic misconduct will be reported to the office of student rights and responsibilities.

**Make up and Late Assignment/Exam/Quiz Policy:** Students are responsible for checking for assignment due dates and times in MindTap. Make up of assignments and exams will only be allowed in the case of emergencies or extra-ordinary circumstances such as a medical emergency or an excused official university activity, with documentation to corroborate the emergency or activity. The documentation should be congruous with the type of activity or emergency (e.g., University flyer or location on the TAMUSA website naming you as a participant in the activity, a letter from the doctor or hospital admittance form for a medical emergency with the name of the authorizer clearly printed or typed and phone number, an obituary for a funeral, a police accident or incident report for an accident or incident, tow truck or repair receipt for an auto mechanical failure, etc.).

Make ups must be completed before the next assignment or exam is due. The only exception to making up assignments or exams after the next assignment or exam is due will be for extenuating circumstances related to an emergency, with commensurate documentation for the extension of time.

Unless the student is otherwise incapacitated, it is the responsibility of the student to provide the documentation and notify the instructor of the emergency before the next assignment or exam is due. The student must send the

notification to the instructor via e-mail, with the documentation as an attachment to the e-mail. The same rules will apply as in a regular exam or assignment (e.g., length of time, prohibition of use of devices other than a calculator, closed book/note, etc.).

In the event that the student is incapacitated, an immediate family member, legal guardian, or other person legally authorized to speak on the behalf of the student should notify the University and the instructor. If the student is incapacitated, the notification and documentation should be submitted in person to the Department of Accounting and Finance by one of the aforementioned persons. Celebratory occasions (e.g., birthdays, Cinco de Mayo, etc.) or non work related travel are not considered emergencies and missed or late assignments because of celebratory occasions or non work related travel will not be allowed to be made up.

Students are responsible for using technology adequate for completing online assignments (e.g., computer, internet connection, browser). Ethernet Internet connections (with a wire) are more reliable than wireless connections. No additional attempts will be granted for online assessments resulting from technology failures. Students will have as much time as needed to complete homework and quizzes until due. Homework will have 5 attempts. Quizzes will have only one attempt. In order to save your answers if you leave a homework or quiz assignment before completing it, remember to click save before exiting to save your answers. As there will not be any resets for homework or quizzes, be sure not to accidently submit an online assignment before completion.

**Class Conduct and Civility Code:** Everyone in class is expected to follow all rules in the student handbook, as well as common courtesy during classroom lectures and discussions in class and online, including the following:

1. It is the students' responsibility to obtain and be able to use the required materials and software for this class.
2. Student must retain copies of all assignments and graded work for verification purposes and provide it to the instructor, if necessary. Keep own copies of all computer files and e-mails till final grade is received.
3. **For any questions about the exams and assignments, a student should contact the instructor, well in advance of the day they are due, so the instructor may have enough time to provide feedback.**
4. **All communications will be via e-mail communications to the Texas A&M University e-mail account, and students are expected to use their school provided email account. It is the responsibility of the student to check their TAMUSA email regularly to receive updates on the logistics of the course. The instructor will reply to a student e-mail messages within 2 business days (Monday-Friday).**
5. All assignment submissions must be uploaded as instructed by the due date and time. Submission window may close or marked late, even if late by one second.

Anyone violating these policies may be subject to disciplinary actions.

**Class Attendance and Participation:** A vital part of every student's education is regular attendance of class meetings. Any absences tend to lower the quality of a student's work, and frequent or persistent absences may result in a failing grade. Students are responsible for the materials covered in class. Class participation is highly encouraged as it makes class more interesting and enhances the learning experience. Students are strongly encouraged to ask questions and participate in class discussions and problem solving. Good attendance and participation will be rewarded when final grades are assigned. At the start of the course, every student will be given the presumption of full credit (10% of the total final grade for the course) for attendance and participation. The full credit can only decrease based on the number of in classroom meetings missed and/or lack of participation. Any student that arrives to class after their name has been called for attendance will need to see the instructor *after* class is over to receive credit for attendance. Notifications of attendance later than the immediate end of the class are not acceptable. In order to encourage students to stay until the end of class, attendance may be taken at the end of class. ***Any student that arrives to class after their name has been called for attendance and leaves before class is dismissed, will not receive credit for attendance, even if the student informs the instructor that they are leaving early. Students that arrive to class more than fifteen minutes after the start of class will not receive credit for attendance.***

This is a traditional in-classroom course. In classroom time will be used for lectures, chapter and exam reviews, quizzes and exams. In addition to the usually activities (i.e., assigned textbook reading and study), outside of classroom time will include completing Excel assignments in MindTap.

While lecture notes may be provided, the lectures may include additional explanations by the instructor not included in the lecture notes provided to students. The explanations and demonstrations will be relevant to the subject matter. Therefore, it is incumbent upon students to take notes during the lectures.

**Gifts from Students:** Occasionally, students give gifts to instructors. No monetary gifts will be accepted (cash, checks, gift or money cards, Cash App, Zelle, etc.). Gifts cannot have a retail value of more than \$10.

**University Email Policy and Course Communications:** All correspondence between professors and students must occur via tamusa email accounts or Blackboard. You must have your Jaguar email account ready and working. If it is not working, contact the help desk at 210-784-4357.

**Academic Misconduct Policy:** Texas A&M University-San Antonio students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education, and follow the Texas A&M University-San Antonio Code of Conduct. For more information please visit the Office of Student Rights & Responsibilities website

<http://bit.ly/TAMUSASStudentRR>.

Academic misconduct includes, but is not limited to, cheating, plagiarism, multiple submissions, collusion, lying and bribery. In cases of academic misconduct, students may be subject not only to grade sanctions in courses but to disciplinary action. If a student wishes to appeal the decision of suspension or expulsion due to violations of academic misconduct, they must initiate their appeal as outlined within the Student Code of Conduct.

All student term papers and other written assignments are subject to analysis by anti-plagiarism software. Posting of any class work given to student, or solutions, or discussion, on publicly accessible forums or on social media is not permissible unless explicit written permission have been granted by the instructor.

### Fall 2024, QMBS 2305:001, Business Statistics I, Class Schedule

The provisions and information set forth in the schedule below are intended to be informational and not contractual in nature. I reserve the right to amend, alter, change, delete or modify the provisions of the schedule. All the changes will be announced in class/Blackboard and you are responsible for the announcements made in class/Blackboard.

WK	Date	Assigned Reading	Classroom Activity	Assignment Due
1	8/27/2024	Chapter 1	Introduction, Chapter 1. Data and Statistics	
1	8/29/2024		Chapter 1. Data and Statistics	
2	9/3/2024		Chapter 1 Quiz	
2	9/5/2024	Chapter 2	Chapter 2 Descriptive Statistics: Tabular and graphical displays	
3	9/10/2024		Chapter 2 Descriptive Statistics: Tabular and graphical displays	
3	9/12/2024		Chapter 2 Quiz	
4	9/17/2024	Chapter 3	Chapter 3 Descriptive Statistics: Numerical Measures	
4	9/19/2023		Chapter 3 Descriptive Statistics: Numerical Measures	
5	9/24/2024		Chapter 3 Quiz	Chp 3 Excel Assign
5	9/26/2024	Chapter 4	Chapter 4 Probability	
6	10/1/2024		Chapter 4 Probability	
6	10/3/2024		Chapter 4 Quiz	Chp 4 Excel Assign
7	10/8/2024	Chapter 5	Chapter 5. Discrete Probability Distributions	
7	10/10/2024		Chapter 5. Discrete Probability Distributions	
8	10/15/2024		Chapter 5 Quiz	
8	10/17/2024		Midterm Exam Review	
<b>9</b>	<b>10/22/2024</b>		<b>MIDTERM EXAM – CHAPTERS 1 - 5</b>	

9	10/24/2024	Chapter 6	Chapter 6. Continuous Probability Distributions	
10	10/29/2024		Chapter 6. Continuous Probability Distributions	
10	10/31/2024		Chapter 6 Quiz	Chp 6 Excel Assign
11	11/5/2024	Chapter 7	Chapter 7 Sampling and Sampling Distributions	
11	11/7/2024		Chapter 7 Sampling and Sampling Distributions	
12	11/12/2024		Chapter 7 Quiz	Chp 7 Excel Assign
12	11/14/2024	Chapter 8	Chapter 8 Interval Estimation	
13	11/19/2024		Chapter 8 Interval Estimation	
<b>13</b>	<b>11/21/2024</b>		<b>THANKSGIVING HOLIDAY – NO CLASSES</b>	
14	11/26/2024		Chapter 8 Quiz	Chp 8 Excel Assign
14	11/28/2024	Chapter 9	Chapter 9 Hypothesis Tests	
15	12/3/2024		Chapter 9 Hypothesis Tests	
15	12/5/2024		Chapter 9 Quiz	
<b>16</b>	<b>TBA</b>		<b>FINAL EXAM – CHAPTERS 6 - 9</b>	

### IMPORTANT POLICIES AND RESOURCES

Academic Accommodations for Individuals with Disabilities: Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, Disability Support Services is located in the Central Academic Building, Suite 210. You can also contact us via phone at (210) 784-1335, visit us <https://www.tamusa.edu/Disability-Support-Services/index.html> or email us at [dss@tamusa.edu](mailto:dss@tamusa.edu). Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability-related needs with Disability Support Services and their instructors as soon as possible.

Academic Learning Center: The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the *Tools* section of Blackboard. You can contact the Academic Learning Center by emailing [tutoring@tamusa.edu](mailto:tutoring@tamusa.edu), calling (210) 784-1307, or visiting the Central Academic Building, room 202.

Counseling/Mental Health Resources: As a college student, there may be times when personal stressors interfere with your academic performance and negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment, call 210-784-1331 or visit Madla 120.

All mental health services provided by the SCC are free and confidential (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. For more information on SCC services visit [tamusa.edu/studentcounseling](http://tamusa.edu/studentcounseling)

*Crisis support is available 24/7 by calling the SCC at 210-784-1331 (after-hours select option '2').*

Additionally, the TELUS Student Support App provides a variety of mental health resources to including support for in the moment distress, an anonymous peer to peer support network, mental health screenings, podcasts, and articles to improve your mental wellbeing.





**Emergency Preparedness:** JagE Alert is Texas A&M University-San Antonio's mass notification. In the event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit:

<https://tamusa.bbcportal.com/>.

More information about Emergency Operations Plan and the Emergency Action Plan can be found here:

<https://www.tamusa.edu/about-us/emergency-management/>.

Download the SafeZone App (<https://safezoneapp.com/>) for emergencies or call (210) 784-1911. Non-Emergency (210) 784-1900.

**Financial Aid and Verification of Attendance:** According to the following federal regulation, 34 CFR 668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has not attended the first week of class. Any student receiving federal financial aid who does not attend the first week of class will have their aid terminated and returned to the DoE. Please note that any student who stops attending at any time during the semester may also need to return a portion of their federal aid.

**Writing, Language, and Digital Composing Center:** The Writing, Language, and Digital Composing Center supports graduate and undergraduate students in all three colleges as well as faculty and staff. Tutors work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their written assignments. Our language tutors support students enrolled in Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as eportfolios, class presentations, or other digital multimedia projects. Students can schedule appointments through JagWire under the Student Services tab. Click on "Writing, Language, and Digital Composing Center" to make your appointment. The Center offers face-to-face, synchronous online, and asynchronous digital appointments. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on our website at <https://www.tamusa.edu/academics/>.

**Meeting Basic Needs:** Any student who has difficulty affording groceries or accessing sufficient food to eat every day or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to submit a CARE referral (<https://www.tamusa.edu/university-policies/Student-Rights-and-Responsibilities/file-a-report.html>) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to direct you to available resources.

**Military Affairs:** Veterans and active-duty military personnel are welcomed and encouraged to visit the Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the Patriots' Casa building, room 202, or to contact the Office of Military Affairs with any questions at [military.va@tamusa.edu](mailto:military.va@tamusa.edu) or (210)784-1397.

**Religious Observances:** Texas A&M University-San Antonio recognizes the diversity of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided an opportunity to make up any examination, study, or course work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

**The Six-Drop Rule:** Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student's GPA. However, course drops that exceed the maximum allowed by SB 1231 will be treated as "F" grades and will impact the student's GPA.

Statement of Harassment and Discrimination: Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual within our state, nation, and world. All decisions and actions involving students and employees should be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, gender expression, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the appropriate offices within their respective units.

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university as a whole. If you have experienced any form of sex- or gender-based discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking, know that help and support are available. A&M-San Antonio's Title IX Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related misconduct, the faculty member must share that information with the university's Title IX Coordinator ([titleix@tamusa.edu](mailto:titleix@tamusa.edu), 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

Pregnant/Parenting Students: Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide such reasonable accommodations to pregnant students as would be provided to a student with a temporary medical condition that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status ([titleix@tamusa.edu](mailto:titleix@tamusa.edu); 210-784-2061; CAB 439K).

Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources.

Students' Rights and Responsibilities: The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

#### *Students' Rights*

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability,



age, sexual orientation, gender identity, gender expression, and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.

3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
4. Each student subject to disciplinary action arising from violations of university student rules shall be assured a fundamentally fair process.

#### *Students' Responsibilities*

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty, and administration.
2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, [Student Code of Conduct](#), on our website, and University Catalog, and to comply with them, as well as with federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide a safe environment for learning.
5. A student has the responsibility to check their university email for any updates or official university notifications.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability. Conduct that infringes on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the Student Code of Conduct (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/documents/Student-Handbook-2022-23.pdf>) or visit the resources available in the OSRR website (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html>).

**FALL 2024 ACACEMIC CALENDAR**

March 25 Monday - Registration opens  
August 19 Monday - Tuition & fee payment deadline  
August 22 Thursday - Drop for non-payment  
August 23 Friday - Last day for students withdrawing to receive 100% refund (0% responsibility) for tuition  
August 26 Monday - First class day  
September 2 Monday - Labor Day Holiday - No classes  
September 3 Tuesday - Last day to register  
September 11 Wednesday - Census Date  
September 12 Thursday - Drop for non-payment  
October 7-October 18 Monday-Friday - Midterm grading period  
November 11 Monday - Last day to drop with an automatic grade of "W"  
November 19 Tuesday - Last day to withdraw from the university  
November 27 Wednesday - Study day - No classes  
November 28-November 30 Thursday-Saturday - Thanksgiving Holiday - No classes  
December 5 Thursday - Last day of scheduled classes for weekday classes  
December 6 Friday - Study day - No classes  
December 7-December 13 Saturday-Friday - Final examinations  
December 13 Friday - End of term  
December 16 Monday - All grades due by noon  
December 17 Tuesday - Commencement  
December 19 Thursday - Grades available in JagWire  
December 24-January 1 Tuesday-Wednesday - Winter Break

*The complete academic calendar is available online: <https://www.tamusa.edu/academics/academic-calendar/index.html>.*