



MATH 1314.010/MATH1014.010 College Algebra

Fall 2026

Instructor: Ms. Lauren Estrada

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Class Meetings and Recitation

Class Meetings: Tuesday and Thursday, 3:30-4:45 p.m. - Online synchronous

Recitation (Help Session): Online synchronous

****As a part of MATH 1314, students have a weekly recitation/help session. In weekly recitation sessions, you will meet with your instructor who will review course material, provide additional practice exercises, and/or answer questions on the material covered in class and homework assignments. We will often have quizzes during recitation time.**

Office Hours: Meetings with students will be held online via Zoom.

Office Hours (Student Help Sessions)	
Mondays	4:30 p.m. - 5:30 p.m.
Tuesdays	4:45 p.m. - 5:45 p.m.
Wednesdays	4:30 p.m. - 5:30 p.m.
Thursdays	4:45 p.m. - 5:45 p.m.

I am happy to meet with you at another time if these hours do not work with your schedule. Please contact me to arrange an alternative Zoom meeting.

Please note: Any additional Student Help Sessions on these days will be announced in advance.

Credit hours: 3 credits MATH

Course Overview: In-depth study and applications of polynomial, rational, radical, exponential and logarithmic functions, and systems of equations using matrices. Additional topics such as sequences, series, probability, and conics may be included. This course meets the standards for the Mathematics category of courses under the core curriculum. **Prerequisites:** Evidence of math equivalent to High School Algebra II ("C" or higher) or placement; Requires passing TSIA Math score.

Course Materials

REQUIRED: Online access code for *College Algebra* by Robert F. Blitzer (8th edition) with MyMathLab, Pearson Publishing (E-book included with access code).

****Access codes are available in Blackboard**

OPTIONAL: Students can purchase a loose-leaf version of text for a low cost if desired (check bookstore).

Calculators: A scientific non-graphing, non-programmable calculator is required; TI-30XS is recommended. A limited number of scientific calculators are available to check out at no cost in the campus library. No cell phone or graphing calculators will be allowed on exams, and online math utilities (e.g., Desmos) are also not allowed.

GRADING POLICY

# of Graded Items	Graded Course Elements	Percentage
Approx. 36	Homework (completed on MyMathLab)	10%
11	Weekly Quizzes (completed on MyMathLab)	10%
4	Unit Tests	60%
1	Final Exam	20%

Grade Scale for MATH 1314: 90 – 100% = A; 80 – 89% = B; 70 – 79% = C; 60 – 69% = D Below 60% = F

Important Course Policies

- **Homework:** Check the deadlines in MyMathLab (MML) regularly and complete homework by the posted deadlines. Late homework will not be accepted.
- **Quizzes:** Late quizzes and make-up quizzes will not be accepted, except as required by an approved accommodation or university policy.
- **Exams:** Individual make-up exams may be considered in rare circumstances and require prior approval from the instructor, when possible.
- **Lowest Quiz Grade:** The lowest quiz grade will be dropped at the end of the semester.
- **Final Exam:** The final exam is comprehensive and is required of all students. The final exam may also be used to replace a low or missing unit exam grade, as described in the course grading policy.
- **Changes to Course Policies:** Course policies may be revised during the semester when necessary. Changes will be communicated through Blackboard and/or live class sessions. Students are responsible for reviewing course announcements and staying informed of any changes.

If you are having difficulty meeting course deadlines, please contact me as soon as possible so we can discuss your concerns.

Student Learner Objectives

Upon completion of this course, students will:

1. Demonstrate understanding and knowledge of properties of functions, including domain and range, operations, compositions, and inverses.
2. Recognize and apply polynomial, rational, radical, exponential, and logarithmic functions, and solve and explain related equations.
3. Interpret and apply graphing techniques.
4. Evaluate all roots of higher degree polynomial and rational functions.
5. Recognize, solve, apply and explain systems of linear equations using matrices

MATH 1314 helps students develop critical thinking, communication, and empirical and quantitative skills by focusing on student understanding of key algebraic concepts and appropriate applications related to everyday experience.

List of Topics: Topics to be covered include but are not limited to the following:

1. Solving linear equations and applying models (Sections 1.2~1.3)
2. Complex numbers (Section 1.4)
3. Solving quadratic, rational, and radical equations (Sections 1.2~ 1.5~1.6)

4. Solving linear and compound inequalities (Section 1.7)
5. Solving absolute value equations and inequalities (Sections 1.6~1.7)
6. Distance formula and circles (Section 2.8)
7. Functions and their graphs (Sections 2.1 ~ 2.2)
9. Linear functions and slope (Sections 2.3 ~ 2.4)
10. Transformations of functions and graphing (Section 2.5)
11. Combinations and compositions of functions (Section 2.6)
12. Inverse functions (Section 2.7)
13. Quadratic functions and graphing (Section 3.1)
14. Polynomial functions and graphing (Section 3.2)
15. Zeros of polynomial functions (Sections 3.3 ~ 3.4)
16. Rational functions and graphing (Section 3.5)
17. Introduction to polynomial and rational inequalities (Section 3.6)
18. Direct, inverse, and combined variation (Section 3.7)
19. Exponential and logarithmic functions (Sections 4.1 ~ 4.2)
20. Properties of logarithms: solving exponential and logarithmic equations (Sections 4.3 ~ 4.4)
21. Applications with log and exponential functions (Sections 4.4~ 4.5)
22. Systems of linear and non-linear equations and matrices (Sections 5.1 ~ 5.2, 5.4 and 6.1)
23. More on solutions of systems of linear equations (Sections 6.2 and 6.5)
24. Properties of matrices (Section 6.3)
25. Introduction to sequences and series (Sections 8.1~8.3)

The instructor reserves the right to modify/update the topics as appropriate.

Course Requirements and Expectations

Course Participation and Weekly Progress: This is an online synchronous course. Attendance at live class sessions is not mandatory, but students are responsible for keeping up with the course material and completing all coursework according to the weekly schedule.

The course is organized by week, and topics build on concepts introduced earlier in the semester. Live class sessions provide instruction, opportunities to ask questions, and practice with the course material. Recordings of live sessions will be provided for students who are unable to attend and for students who wish to review the material.

Students are expected to keep up with the weekly course schedule by using the live sessions, recordings, or a combination of both. Students should:

- Review the instructional materials for each week.
- Complete assigned practice, homework, quizzes, and other coursework.
- Regularly check Blackboard for announcements, assignments, and course updates.

Keeping up with the weekly schedule is especially important in a mathematics course because concepts build upon one another. Falling behind may make it more difficult to complete assignments and quizzes and may result in a larger amount of material to review later.

Questions about course material are encouraged. Students may ask questions during live class sessions, scheduled Student Help Sessions, or through the communication methods provided in the course.

Homework: Most homework and quizzes will be completed online in MyMathLab (MML), along with occasional assignments or activities posted in Blackboard. You will need an access code that is available in Blackboard. Please look for the directions provided by your instructor.

Read the announcements in Blackboard for all instructions. All due dates are listed in MML. You may complete assignments until 11:59 p.m. on the listed due date.

Homework assignments may be attempted multiple times in order to improve your homework grade. No late assignments will be accepted, and make-up assignments will not be allowed. Please plan ahead to ensure that you meet all deadlines.

If you are consistently struggling with deadlines, please reach out to me so that we can discuss possible solutions.

Quizzes: Quizzes will be completed during the recitation/help sessions, online through MyMathLab (MML).

For online quizzes:

- Students may attempt each quiz up to three times.
- Each attempt has a time limit.
- The highest score will be recorded.
- Students are encouraged to use the multiple attempts to review their work, improve their score, and prepare for the corresponding unit test.

If you use scratch work on a quiz, you must upload a PDF of your scratch work when submitting the quiz. The PDF should be clear and legible.

Late quizzes and make-up quizzes will not be accepted, except as required by an approved accommodation or other university policy. Students are responsible for planning ahead and completing quizzes by the scheduled deadline.

At the end of the semester, the lowest quiz grade will be dropped.

Tests: Four unit tests are scheduled during the semester, along with a comprehensive final exam. **All exams will be given in person.** The location for each exam will be provided by the instructor.

You should show all work in order to receive full credit for problems. Students will be allowed to use a scientific non-graphing calculator on tests.

If you are unable to attend an exam at the scheduled in-person time, you may be able to take the exam in the Testing Center during the same week, subject to the Testing Center's availability and procedures. The instructor will provide the Testing Center with the days on which the exam may be taken. Please contact me as soon as you know that you will be unable to attend the scheduled exam so that appropriate arrangements can be made.

For non-emergency situations, please contact me at least one week before the scheduled exam. For emergencies or unexpected circumstances, contact me as soon as possible after the situation arises. A missed exam will receive a grade of zero unless an alternative arrangement has been approved based on a valid circumstance or an approved accommodation.

No make-up exams will be given outside of the arrangements described above. However, the final exam can replace your lowest unit test grade.

Please contact me as soon as possible if you have concerns about the scheduled testing dates or anticipate difficulty attending an in-person exam.

Students who have approved testing accommodations should follow the procedures established by the college's appropriate accessibility/disability services office. Test dates are listed below. Please contact me ASAP if you have concerns about the testing dates.

Exam 1: Tuesday, September 15

Exam 2: Thursday, October 8

Exam 3 : Tuesday, November 3

Exam 4: Thursday, November 19

FINAL EXAM - TBA

Final Exam: In order to pass this class, students must take the **comprehensive final exam** scheduled during Finals Week. The final exam will be completed **in person in a classroom setting**, and students will be required to show their work to justify their solutions.

The final exam **must be completed by the announced deadline**. Students are expected to plan accordingly and make arrangements in advance to ensure that they are available during the scheduled final exam period. Final exams generally cannot be rescheduled or taken after the announced deadline.

If an unexpected and serious medical or family emergency prevents you from completing the final exam as scheduled, contact me as soon as possible. Any arrangements for an alternate testing time will be considered in accordance with college policies and applicable accommodations.

The final exam may be used to **replace your lowest regular exam grade**.

Students with approved testing accommodations should follow the procedures established by the college's appropriate accessibility/disability services office.

Gradebook: The MyMathLab (MML) gradebook will maintain a running average of your course grade. Please note that the gradebook in Blackboard is not weighted and should only be used to review individual grades. It should not be used to determine your overall course grade.

For online quizzes, I will review student work and assign partial credit when appropriate upon request. If you believe your answer is mathematically correct but was not accepted because it was not simplified, expressed in the required form, or fully entered, please contact me and provide your work for review. For example, $(14/16)$ is mathematically correct, but the simplified form is $(7/8)$. Similar issues may occur on more involved quiz problems.

Homework will not be reviewed for additional partial credit. Because homework problems may be attempted multiple times, use the available attempts to identify and correct errors and improve your understanding of the material.

Exam Extra Credit and Engagement: Because this course covers a significant amount of mathematical material in a 16-week semester, students are strongly encouraged to attend live class sessions whenever possible. Live attendance provides opportunities to follow new material, ask questions, participate in examples, and receive clarification in real time.

Because this is an online course, class sessions will be recorded. Recordings are provided as a resource for students; however, watching a recording does not count as live attendance for the purposes of exam extra credit.

1. **Live Class Attendance Bonus:** For Exams 1–4 only, students may earn up to 2 additional points on each exam based on live attendance during the class meetings leading up to that exam.

To receive attendance credit, students must attend the live Zoom session for the entire scheduled class period. Students who arrive after the scheduled start time or leave before the scheduled end time will not receive attendance credit for that class meeting.

Attendance will be calculated based on the percentage of eligible class meetings attended in full:

- **90–100%:** +2 points
 - **75–89%:** +1 point
 - **50–74%:** +0.5 point
 - **Below 50%:** +0 points
2. **Mathematical Error Bonus:** For Exams 1–4 only, students may earn +0.5 points for identifying a genuine mathematical, computational, or significant notation error in instructor-provided lecture notes.

To receive the bonus, students must:

- Identify the error.
- Explain why the mathematics is incorrect.
- Provide the correct mathematical reasoning, calculation, notation, or answer.

Errors in textbooks, homework, outside resources, or other materials do not qualify. An alternative method or disagreement with an approach does not qualify as a mathematical error.

Each qualifying error is worth +0.5 points, with a maximum of +1.5 points per exam from mathematical errors. The instructor will determine whether an identified issue qualifies.

3. **Extra Credit Limit:** The extra credit opportunities described above apply only to Exams 1–4. No exam extra credit will be available on the Final Exam.

Students may earn a maximum of 3.5 additional points per exam:

- Up to 2 points for live attendance
- Up to 1.5 points for identifying mathematical errors

Extra-credit points are added directly to the student's percentage score on the applicable exam. For example, a student who earns 84% on an exam and receives 2 attendance points and 1 mathematical-error point would receive a unit exam score of 87%.

These opportunities are intended to encourage consistent attendance, engagement, careful attention to course material, and mathematical thinking. They are not a substitute for completing required coursework.

Class Expectations

1. **Regular participation and consistent progress are very important in this class.**

You are enrolling in a **four-hour mathematics course** consisting of three hours of lecture and one hour of recitation. You should expect to work on mathematics regularly throughout the week. The course is designed so that you work with the material consistently rather than waiting until the end of the week to complete everything at once. Waiting until one day at the end of the week to complete your coursework can make it very difficult to keep up with the pace and amount of material in this course.

2. **Please plan ahead and meet assignment deadlines.**

Due dates are established as part of the course schedule, and extensions are generally not available. Please work ahead whenever possible and avoid waiting until the last minute to complete assignments. Planning ahead can help you manage unexpected circumstances that may interfere with completing your work on time.

3. **Ask for help when you need it.**

If you are having difficulty with the course material, please ask for help. Your instructor is available to provide assistance, and students also have access to free on-campus and online tutoring through the **Academic Learning Center**.

I am available to meet with students online during scheduled Student Help Sessions and by appointment. The best way to contact me is by email at lestrada@tamusa.edu. Please allow up to **24 hours** for a response to your email. If you have not received a response after 24 hours, you are welcome to follow up.

IMPORTANT POLICIES AND RESOURCES

University Email Policy and Course Communications: All correspondence between professors and students must occur via University email accounts. You must have your Jaguar email account ready and working. If it is not working, contact the help desk at helpdesk@tamusa.edu or at 210-784-HELP (4357). If you don't hear back within 48 hours, contact them again. They have many requests during the first part of the semester, so you may need to follow up with them.

Academic Accommodations for Individuals with Disabilities: Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, Disability Support Services is located in the Central Academic Building, Suite 210. You can also contact us via phone at (210) 784-1335, visit us at the [website](#) or email us at dss@tamusa.edu. Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability-related needs with Disability Support Services and their instructors as soon as possible.

Academic Learning Center: All currently enrolled students at Texas A&M University-San Antonio can utilize the Academic Learning Center for subject-area tutoring. The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the *Tools* section of Blackboard. You can contact the Academic Learning Center by emailing tutoring@tamusa.edu, calling (210) 784-1307, or visiting the Central Academic Building, room 202. Online tutoring is also available for after hours and weekend assistance.

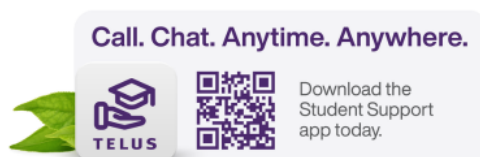
While tutoring hours may change based on tutor schedules and availability, the current tutoring hours for MATH in the ALC are as follows:

Tutoring Hours		
	Appointments available	Walk in Tutoring – No appointment needed
MONDAY	8 am – 6 pm	9 am – 5 pm
TUESDAY	8 am – 6 pm	9 am – 5 pm
WEDNESDAY	8 am – 6 pm	9 am – 5 pm
THURSDAY	8 am – 6 pm	9 am – 5 pm
FRIDAY	8 am – 5 pm	11 am – 4 pm

Counseling/Mental Health Resources: As a college student, there may be times when personal stressors interfere with your academic performance and negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment, visit our website, call 210-784-1331 or visit Madla 120 between the hours of 8:00 AM and 5:00 PM.

All mental health services provided by the SCC are free and confidential (as the law allows) and are not part of a student's academic or university record. The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. For more information on SCC services visit the [website](#). *Crisis support is available 24/7 by calling the SCC at 210-784-1331 (after-hours select option '2') or through the TELUS student support App.* The National Suicide Prevention hotline also offers a 24/7/365 hotline at 1-800-273-8255.

Additionally, the TELUS Student Support App provides a variety of mental health resources to including 24/7/365 support for in the moment distress, crisis support, an anonymous peer-to-peer support network, mental health screenings, podcasts, and articles to improve your mental wellbeing.



Emergency Preparedness: JagE Alert is Texas A&M University-San Antonio's mass notification system. In the event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit: <https://tamusa.bbcportal.com/>. More information on emergency response may be found at: [Emergency Operations Plan](#) and the [Emergency Action Plan](#). Download the SafeZone App (<https://safezoneapp.com/>) for emergencies or call (210) 784-1911. Non-Emergency (210) 784-1900.

Financial Aid and Verification of Attendance: According to the following federal regulation, 34 CFR 668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has not attended by the published Census Date (the first week of class). Any student receiving federal financial aid who does not attend prior to the published Census Date (the first week of class) will have their aid terminated and returned to the DoE. Please note that any student who stops attending at any time during the semester may also need to return a portion of their federal aid.

Jaguar Writing, Language, and Digital Composing Center (WLDCC): The Jaguar Writing Center provides writing support to graduate and undergraduate students in all three colleges as well as faculty and staff. Writing tutors work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their written assignments. Our language tutors support students enrolled in Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as eportfolios, class presentations, or other digital multimedia projects. The Writing Center offers face-to-face, synchronous online, and asynchronous digital appointments. Students can schedule appointments with the Writing Center in JagWire under the Student Services tab. Click on “Writing, Language, and Digital Composing Center” to make your appointment. Students wanting to work in realtime with a tutor can schedule an “Online Appointment.” Students wishing to receive asynchronous, written feedback from a tutor can schedule an “eTutoring” appointment. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on our [website](#) . The Writing Center can also be reached by emailing wldcc@tamusa.edu.

Meeting Basic Needs: Any student who has difficulty affording groceries or accessing sufficient food to eat every day or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to submit a [CARE report](#) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to direct you to available resources. A food pantry is available on campus; click [here](#) for hours and contact information.

Military Affairs: Veterans and active-duty military personnel are welcomed and encouraged to visit the Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the Patriots’ Casa building, room 202, or to contact the Office of Military Affairs with any questions at military.va@tamusa.edu or (210)784-1397.

Religious Observances: Texas A&M University-San Antonio recognizes the diversity of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided an opportunity to make up any examination, study, or course work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

The Six-Drop Rule: Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student’s GPA. However, course drops that exceed the maximum allowed by SB 1231 will be treated as “F” grades and will impact the student’s GPA.

Statement of Harassment and Discrimination: Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual on our campus and within our state, nation, and world. All decisions and actions involving students and employees are to be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the University’s Civil Rights Officer at 210-784-2061 or titleix@tamusa.edu.

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university as a whole. If you have experienced any form of sex discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking based on sex, know that help and support are available. A&M-San Antonio’s Title IX Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The

university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related sex-based misconduct, the faculty member must share that information with the university's Title IX Coordinator (titleix@tamusa.edu, 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

Pregnant/Parenting Students: Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide such reasonable accommodations to pregnant students as would be provided to a student with a temporary medical condition that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status (titleix@tamusa.edu; 210-784-2061; CAB 439K).

Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources.

Young Jaguars can support parenting students with daycare if students meet this criteria: (1) must be enrolled in classes at Texas A&M-San Antonio in the current semester, (2) must be Pell eligible or a single parent, (3) child(ren) must be aged 3 to 12-years-old, and (4) child(ren) must be enrolled in Pre-K-3 through 6th grade. Hours of operation are Monday-Thursday 3:30pm-9:00pm. For more information, please contact Young Jaguars at youngjaguars@tamusa.edu or call (210) 784-2636.

Students' Rights and Responsibilities: The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

Students' Rights

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.

3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
4. Each student subject to disciplinary action arising from violations of university student rules shall be assured a fundamentally fair process.

Students' Responsibilities

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty, and administration.
2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, [Student Code of Conduct](#), on our website, and University Catalog, and to comply with them, as well as with federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide a safe environment for learning.
5. A student has the responsibility to check their university email for any updates or official university notifications.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all people, regardless of sex, ethnic/racial origin, religious background, or disability. Conduct that infringes on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the [Student Code of Conduct](#) or visit the resources available in the [OSRR website](#)

Important Dates:

Dates	Event
August 20	Tuition & Fee Payments deadline
August 24	First day of class
September 7	Labor Day Holiday – No Classes / University Closed
September 9	Census Date – Students not paid in full or enrolled in a payment plan by 4:59 pm may be dropped for non-payment
October 5 – October 16	Midterm grading period
November 13	Last day to drop with an automatic “W”
November 25	Study Day – No classes
November 26-November 28	Thanksgiving Holiday – No Classes / University Closed
December 4	Last day of classes

The complete [academic calendar](#) is available online.

Use of Generative AI Permitted Under Some Circumstances or With Explicit Permission

There are situations and contexts within this course where you may be asked to use artificial intelligence (AI) tools to explore how they can be used. Outside of those circumstances, you should not use AI tools to generate content (text, video, audio, images) that will end up in any student work (assignments, activities, discussion responses, etc.) that is part of your evaluation in this course. Any student work submitted using AI tools should clearly indicate with attribution what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be generated by AI. If any part of this is confusing or uncertain, students should reach out to their instructor for clarification before submitting work for grading. Use of AI-generated content without the instructor's permission and/or proper attribution in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.

NOTE: Guidance for how to cite AI-generators, like ChatGPT, can be found here

<https://apastyle.apa.org/blog/how-to-cite-chatgpt>