

# Course Syllabus

UNIV 1301.012

First-Year Seminar (FYS)

Texas A&M University-San Antonio | Fall 2026

**Instructor:** Maria Faqier-Hardy, Ed.D.

**Office Location:** Virtual via Zoom |Book time here [Calendly](#)

**When to meet with me:** Tues/Thurs 11:30am - 12:30pm, Wed 5:30 pm - 6:30pm

**Instructor Email:** mfaqi01@tamusa.edu

**FYS Section:** UNIV 1301.012

**Day/Time/Location:** Tuesday and Thursday, 9:30am-10:45am in CAB 219

**Peer Leader:** Ingrid

## Course Description

By focusing on academic expectations, success strategies, and career exploration, this course equips first-year students with the skills needed for a successful transition to university life. Students will learn to access and utilize campus resources, develop self-awareness and personal agency, and practice habits that foster responsibility and engagement. The course also encourages active participation in the campus community as students build a foundation for their academic and personal goals.

## Course Promises (Course Learning Outcomes)

This course makes a set of promises to you (assuming you fulfill the expectations below). By the end of the semester, you should be able to:

1. Exhibit growth in self-awareness, agency, and personal responsibility
2. Adapt and apply appropriate academic strategies to courses and learning experiences
3. Identify and apply strategies to effectively manage time and priorities
4. Identify relevant academic policies, processes, and resources relevant to academic success
5. Develop goal-setting strategies to enhance academic and career readiness.



TEXAS A&M UNIVERSITY-SAN ANTONIO

## COURSE EXPECTATIONS

This course will only fulfill these promises if you promise the following in return:

### Attendance & Participation (100 points)

***Attend classes.*** Attendance and participation are worth 100 points of your final grade. **You will earn points throughout the semester by attending class, arriving on time, participating in discussions and activities, and engaging with course content.**

Attendance points cannot be made up for unexcused absences. Because much of the learning in this course occurs through in-class interaction, students who are absent will also miss opportunities to complete participation activities and earn associated points.

Students arriving 15 or more minutes late will be marked absent for the class session and will not earn attendance points for that day. Excessive tardiness (3+) may result in additional reductions to participation points.

***Be attentive and participate in class.*** I expect all students to actively participate during class both verbally and nonverbally. Participation does not simply mean speaking, although that is essential. I realize there are a variety of ways students can participate (e.g., following discussions with your eyes and ears, asking questions, sharing, reading, writing, individual reflection, presenting, collaboration). I hope that you will strive to stretch yourselves beyond your preferred ways of learning and your comfort zone. I encourage you to contribute thoughtful comments and questions, as well as to listen carefully to your peers' contributions and respectfully respond to others' comments. The success of our mutual learning from each other depends upon preparation and active participation in all aspects of the course.

***Complete required assignments in a timely manner.*** Assignments provide you with both informal and formal opportunities to articulate your responses to the issues and topics we will discuss. You will get the most out of the course if you turn in your work on time. Extensions require at least a full day's advance notice prior to due dates and approval from me. **It is vital that you follow basic grammar rules in order to get full credit for assignments. No matter how short or long the response, make sure you check for grammar and standards of academic writing.** All responses are a reflection of you and are intended to prepare you for academic and professional writing.



**Excused Absences:** Students are expected to attend all class sessions. An absence may be considered excused for the following reasons:

- University-sponsored activities that require the student's participation
- Religious days as recognized by university policy
- Military service obligations
- Serious illness, medical emergencies, or hospitalization of the student
- Death or serious illness of an immediate family member
- Other circumstances required by university policy or approved by the instructor

Whenever possible, students should notify the instructor in advance of an anticipated absence. **Documentation may be requested for excused absences.**

Excused absences do not result in disciplinary action; however, attendance and participation points associated with missed class sessions generally cannot be earned without completing an alternative assignment. The alternative assignment is at the discretion of the FYS faculty member.

**While students may encounter circumstances that require them to miss class, accumulating more than four absences for any reason may result in removal from the course. Five absences may result in you being dropped from the course.**

### **Late Work Policy**

With the exception of the final project, you can request an extension on all assignments. I will give you 3 extra days to complete assignments that you request an extension. Assignments are closed on Blackboard after the extension deadline and will no longer be accepted at that point in time.

### **Assignments and Evaluations**

To be successful in this course, you are expected to complete all assignments on time. Assignments must be submitted to the correct location to be considered on time. Assignments will be graded based on quantity and quality with rubrics for each assignment.

The majority of assignments will be completed during class. If you miss an in-class assignment, meet with your Instructor, Peer Leader, or a classmate to catch up on any work you may have missed.

## **Grade Breakdown**

- **Daily assignments, quizzes, and reflections: 200 points/20%**
  - Student Profile; 20 points
  - Syllabus & Tech Quiz; 20 points
  - Pre-Reg Reflections; 20 points
  - GPA, Academic Integrity & AI Quiz; 20 points
  - Note-Taking Assignment; 20 points
  - Motivation & Growth Mindset Reflection; 20 points
  - Financial Center Reflection; 20 points
  - Living Wage Analysis; 20 points
  - Resume Draft; 20 points
  - Focus 2 Reflection; 20 points
- **Projects: 600 points/60%**
  - My Story Presentation; 50 points
  - Passport to Success #1; 50 points
  - Passport to Success #2; 50 points
  - Passport to Success #3; 50 points
  - Strengths Presentations; 100 points
  - Time Management Project; 100 points
  - Career Mini-Project; 100 points
  - Final Reflection Presentation; 100 points
- **Participation: 200 points/20%**
  - Attendance and In-Class Engagement; 100 points
  - Peer Leader Meeting; 50 points
  - Attend Faculty Meeting; 50 points

## **Grading Scale:**

900 – 1000 points = A

800 – 899 points = B

700 – 799 points = C

600 – 699 points = D

0 – 599 points = F

## **Extra Credit Opportunities**

Throughout the semester, there will be many ways to earn extra credit. These opportunities range from attending a campus event, meeting with a professor during office hours, or getting help from a tutor at the Academic Learning Center or the Writing, Language, and Digital Composing Center (WLDCC). I will add 5 points to your Participation Grade if you take part in an extra credit opportunity + write a short reflection (1 paragraph) about your experience.



## IMPORTANT POLICIES AND RESOURCES

### Academic Accommodations for Individuals with Disabilities

Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, Disability Support Services is located in the Central Academic Building, Suite 210. You can also contact us via phone at (210) 784-1335, visit us <https://www.tamusa.edu/Disability-Support-Services/index.html> or email us at [dss@tamusa.edu](mailto:dss@tamusa.edu). Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability-related needs with Disability Support Services as soon as possible.

### Academic Learning Center

The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the *Tools* section of Blackboard. You can contact the Academic Learning Center by emailing [tutoring@tamusa.edu](mailto:tutoring@tamusa.edu), calling (210) 784-1307, or visiting the Central Academic Building, room 202.

### Counseling/Mental Health Resources

As a college student, there may be times when personal stressors interfere with your academic performance and negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment, call 210-784-1331 or visit Madla 120.

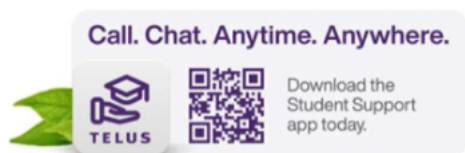
All mental health services provided by the SCC are **free and confidential** (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. For more information on SCC services visit <http://tamusa.edu/studentcounseling>

***Crisis support is available 24/7 by calling the SCC at 210-784-1331.***

Additionally, the TELUS Student Support App provides a variety of mental health resources to including support for in the moment distress, an anonymous peer-to-peer



support network, mental health screenings, podcasts, and articles to improve your mental wellbeing.



## **Emergency Preparedness**

JagE Alert is Texas A&M University-San Antonio's mass notification. In the event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit: <https://tamusa.bbcportal.com>

More information about Emergency Operations Plan and the Emergency Action Plan can be found here: <https://www.tamusa.edu/about-us/emergency-management/>

Download the SafeZone App (<https://safezoneapp.com/>) for emergencies or call (210) 784-1911. Non- Emergency (210) 784-1900.

## **Financial Aid and Verification of Attendance**

According to the following federal regulation, 34 CFR

668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has not attended by the published Census Date (the first week of class). Any student receiving federal financial aid who does not attend prior to the published Census Date (the first week of class) will have their aid terminated and returned to the DoE. Please note that any student who stops attending at any time during the semester may also need to return a portion of their federal aid.

## **Writing, Language, and Digital Composing Center**

The Writing, Language, and Digital Composing Center supports graduate and undergraduate students in all three colleges as well as faculty and staff. Tutors work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their written assignments. Our language tutors support students enrolled in

Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as eportfolios, class presentations, or other digital multimedia projects. Students can schedule appointments through JagWire under the Student Services tab. Click on “Writing, Language, and Digital Composing Center” to make your appointment. The Center offers face-to-face, synchronous online, and asynchronous digital appointments. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on our website at <https://www.tamusa.edu/academics>.

### **Meeting Basic Needs**

Any student who has difficulty affording groceries or accessing sufficient food to eat every day or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to submit a CARE referral (<https://www.tamusa.edu/university-policies/Student-Rights-and-Responsibilities/file-a-report.html>) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to direct you to available resources.

### **Military Affairs**

Veterans and active-duty military personnel are welcomed and encouraged to visit the Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the Patriots’ Casa building, room 202, or to contact the Office of Military Affairs with any questions at [military.va@tamusa.edu](mailto:military.va@tamusa.edu) or (210)784-1397.

### **Religious Observances**

Texas A&M University-San Antonio recognizes the diversity of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided with an opportunity to make up any examination, study, or course work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

### **The Six-Drop Rule**

Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student’s GPA. However, course drops

that exceed the maximum allowed by SB 1231 will be treated as “F” grades and will impact the student’s GPA.

### **Statement of Harassment and Discrimination**

Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual on our campus and within our state, nation, and world. All decisions and actions involving students and employees are to be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the University’s Civil Rights Officer at 210-784-2061 or [titleix@tamusa.edu](mailto:titleix@tamusa.edu).

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university as a whole. If you have experienced any form of sex- or gender-based discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking based on sex, know that help and support are available. A&M-San Antonio’s Title IX Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related sex-based misconduct, the faculty member must share that information with the university’s Title IX Coordinator ( [titleix@tamusa.edu](mailto:titleix@tamusa.edu), 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

### **Pregnant/Parenting Students**

Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student’s studies; (3) participate in an alternative program; (4) change the student’s major, degree, or

certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide such reasonable modifications to pregnant students as would be provided to a student with temporary medical condition that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence.

Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status ([titleix@tamusa.edu](mailto:titleix@tamusa.edu); 210-784-2061; CAB 439K). Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources.

### **Young Jaguars**

Supports parenting students with daycare who meet this criteria: Must be enrolled in classes at TAMUSA in the current semester. Must be Pell eligible or a single parent. They serve children ages 3 to 12-years-old. Children must be enrolled in Pre-K-3 through 6th grade. [youngjaguars@tamusa.edu](mailto:youngjaguars@tamusa.edu) (210) 784-2636

### **Students' Rights and Responsibilities**

The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

#### *Students' Rights*

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability,

- age, sexual orientation, gender identity, gender expression, and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.
3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
  4. Each student subject to disciplinary action arising from violations of university students' rules shall be assured a fundamentally fair process.

### *Students' Responsibilities*

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty, and administration.
2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, Student Code of Conduct, on our website, and University Catalog, and to comply with them, as well as with federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide a safe environment for learning.
5. A student has the responsibility to check their university email for any updates or official university notifications.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability. Conduct that infringes on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the Student Code of Conduct (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/documents/Student-Handbook-2022-23.pdf>) or visit the resources available in the OSRR website (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html>).



## Use of Generative AI Permitted Under Some Circumstances or With Explicit Permission

There are situations and contexts within this course where you may be asked to use artificial intelligence (AI) tools to explore how they can be used. Outside of those circumstances, you should not use AI tools to generate content (text, video, audio, images) that will end up in any student work (assignments, activities, discussion responses, etc.) that is part of your evaluation in this course. Any student work submitted using AI tools should clearly indicate with attribution what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be generated by AI. If any part of this is confusing or uncertain, students should reach out to their instructor for clarification before submitting work for grading. **Use of AI-generated content without the instructor's permission and/or proper attribution in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.**

| First-Year Seminar Course Calendar<br>Fall 2026 |                                                                  |                                                                 |                                                                                                             |
|-------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Week of                                         | Day 1 (Tuesday)                                                  | Day 2 (Thursday)                                                | Assignments/Projects Deadline                                                                               |
| August 24                                       | -Introduction and Team Building                                  | -Syllabus<br>-PL: Course Tech Access (Blackboard/Email)         | Sun, Aug 30-Assignment (DW): Complete Student Profile<br>Sun, Aug 30-Quiz (DW): Syllabus & Course Tech Quiz |
| August 31                                       | -Intro to PL Focus Cards<br>-PL: Canva/PPT<br>-Intro to My Story | -PL: Resource Hunt<br>-My Story Worktime (if time)              | Sun, Sept 06-Project: My Story Presentation                                                                 |
| September 7                                     | -My Story Presentations                                          | -Intro to Notetaking Checks<br>-Take Clifton Strengths in class |                                                                                                             |
| September 14                                    | -Clifton Strengths Work Time<br><br>Notes Check #1               | -Clifton Strengths Presentations                                | Due in class-Project: Clifton Strengths Presentation                                                        |
| September 21                                    | Library Day                                                      | -Intro to Time Management Project<br>-PL: Choice 1              | Sun, Sept 27-Project: Passport to Success #1                                                                |
| September 28                                    | Pre-Reg Resource Fair OR                                         | Pre-Reg Resource Fair OR                                        | Sun, Oct 04-Assignment (DW): Resource Reflection                                                            |



|             | Time Management Pt. 2<br>Notes Check #2                                        | Time Management Pt. 2<br>Notes Check #2                                     |                                                                                                                                                                                                                  |
|-------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| October 5   | -GPA Mechanics<br>-Academic Integrity & Responsible AI Use                     | -The Importance of Notetaking (Cornell Notes with Sketchnoting)             | <b>Due in class- Quiz (DW):</b> GPA, Academic Integrity & AI<br><b>Sun, Oct 11-Project:</b> Time Management Parts 1 & 2                                                                                          |
| October 12  | -Motivation and Growth Mindset<br>-PL: Imposter Syndrome<br><br>Notes Check #3 | <i>Writing Center Presentation</i>                                          | <b>Due in class-Assignment (DW):</b> Note-taking Assignment<br><b>Sun, Oct 18-Assignment (DW):</b> Motivation & Growth Mindset Reflection<br><b>Sun, Oct 18-Project:</b> Passport to Success #2 - Writing Center |
| October 19  | -Focus 2 (in class)                                                            | -Review Focus 2 Results<br>-Introduce career mini-project<br>Notes Check #4 | <b>Sun, Oct 25-Assignment (DW):</b> Focus 2 Reflection                                                                                                                                                           |
| October 26  | <i>Stress Management Speaker (Student Counseling Center)</i>                   | -Texas Reality Check<br>-Living wage analysis                               | <b>Due in class-Assignment (DW):</b> Living Wage Analysis<br><b>Sun, Nov 01-Project:</b> Passport to Success #3 - Student Counseling                                                                             |
| November 2  | PL: Civic Engagement                                                           | -PL: Handshake or Choice 2<br>-Career Mini Projects Check-Ins               | <b>Due in class-Assignment (DW):</b> Career Mini Project Check Ins                                                                                                                                               |
| November 9  | Career Mini Projects Presentations Work Time                                   | Career Mini Projects Presentations                                          | <b>Due in class-Assignment (DW):</b> Final Project Check Ins                                                                                                                                                     |
| November 16 | Intro to Final Presentations<br>Notes Check #5                                 | Finals Presentations Work Time                                              | <b>Sun, Nov 22-Project:</b> Passport to Success #3                                                                                                                                                               |
| November 23 | <b>Independent Work Day for Final Presentations (No Classes)</b>               | <b>TAMUSA Fall/Thanksgiving Break</b>                                       | <b>Sun, Nov 29-Project:</b> Final Presentations                                                                                                                                                                  |
| November 30 | Final Presentations                                                            | Final Presentations                                                         |                                                                                                                                                                                                                  |
| December 7  | <b>FINALS</b>                                                                  |                                                                             |                                                                                                                                                                                                                  |

