



TEXAS A&M UNIVERSITY
SAN ANTONIO

QMBS 2305:600 Business Statistics I, Spring 2024, CRN: 22902
Department of Management and Marketing, College of Business
Course Syllabus

Class Meeting Time and Place: M:7-8:15pm, Hall 201
Class Duration: 01/16/2024-05/07/2024
Instructor: Hyun-Jung Oh
Office: BLH 241-D
E-Mail: hyunjung.oh@tamusa.edu
Student emails will receive a reply within two business days.

Course Website: <http://tamusa.blackboard.com/>
Office Hours: M 3:30-5:30 pm, 8:15-9:30 pm, W: 6:45-8:30 pm

Catalog Course Description: Descriptive and inferential statistical techniques for business and economic decision making. Topics include the collection, description, analysis, and summarization of data; probability; discrete and continuous random variables; the binomial and normal distributions; sampling distributions; tests of hypotheses; estimation and confidence intervals, linear regression; and correlation analysis. Statistical software is used to analyze data throughout the course.

Prerequisites: MATH 1324 or MATH 1314, CISA 1305/1405 or CSCI 1336

Student Learning Outcomes: After successful completion of this course, students will be able to:

1. statistically describe data in a frequency distribution table.
2. statistically describe data in a variety of graphs
3. statistically describe measures of location and dispersion
4. construct a probability distribution
5. apply and construct sampling methods and sampling distributions
6. develop and test hypothesis

AACSB Assessment:

The College of Business is in the process of applying for AACSB accreditation. As part of that process, students will be assessed on program level outcomes based on course outcomes from various courses. The materials from this course may be used for assessing such program level outcomes, and hence students must follow the necessary rigor to ensure mastery and retention of the above course outcomes.

Required Materials:

- **Textbook (e-book):** Modern Business Statistics with Microsoft Excel, 7th Ed., Anderson et al. Cengage

When you search for the textbook from the campus bookstore, you will see Cengage Unlimited instead of the textbook. You must purchase Cengage Unlimited. It provides unlimited access to Cengage materials, including **e-books and platforms** such as WebAssign and MindTap. So, if you already purchased Cengage Unlimited from other courses for this semester, you don't need to repurchase it.

- **MindTap:** Excel Activities, homework assignments, and quizzes will be administered through MindTap.

- **Blackboard:** Connect to <http://tamusa.blackboard.com>. You will have lecture notes, and other supplementary materials in Blackboard. Exams will be conducted through Blackboard as well. Students should monitor announcements in Blackboard several times a day.
- **Excel:** You will be required to use Microsoft Excel. This product is available in the computer labs on campus and available to you, as a student, via Office 365 download via the university. You will also be able to download the installation software from the Microsoft software center. You will receive your login name and password at your Jaguar email address.
- **Calculator:** Almost any calculator will work.
- **Time Expectation for coursework:** You are expected to spend 4-8 hours per week for the course. Based on the background, some students may require more time. Time spent may be longer when assignment/exams are due.

Course Requirements every student must fulfill in order to succeed in course:

1. Students should check the Course Calendar, Announcements in Blackboard, and Emails on a regular basis.
2. Students should keep current with all course assignments, quizzes, and examinations.
3. If the course uses remote proctoring for exams, students must schedule their exam early in the semester.
4. Students should ask questions and communicate with the instructor either in class or during office hours.
5. For all classwork, exams, quizzes etc., students are responsible for the availability of internet connectivity. Extensions will **not** be granted for lack of availability of internet connections.

Grading Policy: The final course grade will be based on your performance on the quizzes, exams and class attendance using the following weights:

Attendance	10%
Homework Assignments	15%
Excel Assignments	5%
Quizzes	20%
Midterm	25%
Final Exam	25%

The final letter grades will be assigned as follows: Above 90% ⇒ A; 80-89.99% ⇒ B; 70-79.99% ⇒ C; 60-69.99% ⇒ D; Below 60% ⇒ F. This course has a requirement of a grade of C as a minimal grade for satisfactory completion of this course.

The instructor reserves the right to adjust the student’s final grade based on the overall performance.

ATTENDANCE: Attendance is required. Class absences will be allowed only under very special circumstances: the student is responsible for completing any class work missed and obtaining the assignment for the missing class.

If you missed more than 25% of the classes, your final grade will be adjusted to one letter lower.

If you missed more than 50% of the classes, your final grade will be F.

MindTap Homework assignments and Quizzes: There will be 7 homework assignments and 7 quizzes throughout the semester. These will be open notes but must be completed independently.

Extensions will not be given for late work unless there is a university wide disruption of blackboard or internet connectivity. Lack of internet availability off campus will not be accepted as a reason for late work.

MindTap Excel Assignments: In this course, there are a total of twenty-five independent learning Excel activities. MindTap will serve as the platform to aid students in their self-directed learning of the subject. Students have the flexibility to retake each Excel assignment an unlimited number of times before the due date, and the system will record and save the highest score achieved. Each Excel assignment carries a value of 10 points, contributing to a total of 250 points throughout the course. However, to provide some flexibility, the lowest five grades will be

dropped, resulting in a maximum achievable score of 200 points. It is essential to note that, even though there is an option to omit five assignments, students are still accountable for understanding the content within all of them.

Examinations: There are two mandatory exams for this course: a mid-term exam and a final exam.

Both exams are required to be taken in person at the University testing center. Detailed information regarding the exam administration and sign-up process will be provided at least two weeks prior to the exam date. Due to limited capacity, it is imperative to schedule your exam in advance.

The exams will consist of multiple-choice questions, problem-solving questions. The exam materials will come from lecture notes, the textbook, and class discussions. Questions will emphasize understanding and applications of concepts and topics covered in class.

Please note that no make-up or late submissions will be accepted for missed exams. Students who fail to take an exam within the scheduled exam period will receive a grade of zero, which may lead to a failing grade for the entire course.

Academic Integrity sanctions: incidents of academic misconduct such as cheating will result in a minimum sanction of a 0 on the assignment/quiz/exam. All cases of suspected academic misconduct will be reported to the office of student rights and responsibilities.

Make up and Late exam policy As a general rule, no make-ups or late submissions will be offered/accepted for any missed exams. Late submissions or make-ups may be accepted/administered only in extra-ordinary circumstances such as an excused official university activity, a severe illness, or a dire emergency. However, you must provide comprehensive documentation within a few days of the missed exam.

Class conduct and Civility code: Everyone in class is expected to follow all rules in the student handbook, as well as common courtesy during classroom lectures and discussions in class and online, including the following:

1. Students are expected to be in class on time and to remain until the end of the class.
 2. Attendance may be taken at the beginning or the end of the class.
 3. It is the students' responsibility to obtain and be able to use the required materials and software for this class.
 4. Students must retain copies of all assignments and graded work for verification purposes and provide it to the instructor, if necessary. Keep own copies of all computer files and e-mails till final grade is received.
 5. Talking while the instructor is lecturing is extremely disruptive and discourteous to the instructor and other students.
 6. Using computers or phones (except for a valid urgent need) during class for a purpose not related to class is disruptive. All cell phones and gadgets should be turned OFF and headphones removed.
 7. For any questions about the exams and assignments, a student should contact the instructor well in advance of the day they are due, so the instructor may have enough time to provide feedback.
 8. All communications will be **via e-mail communications to the Texas A&M University e-mail account**, and students are expected to use their school provided email account. It is the responsibility of the students to check their TAMUSA email regularly to receive updates on the logistics of the course. The instructor will reply to a student e-mail messages within 48 hours during weekdays (Monday-Friday).
 9. All assignment submissions must be uploaded by the due date.
- Food is not allowed in class, but coffee/soft drinks/water are allowed.

Class attendance and Participation: A vital part of every student's education is regular attendance of class meetings for face-to-face/hybrid classes/online synchronous classes. Any absences tend to lower the quality of a student's work, and frequent or persistent absences may result in a failing grade. Students are responsible for the materials covered in class. The course is intensive and challenging, and you are expected to master the materials presented in class. The structure of the class makes your individual study and preparation outside of class extremely important and may vary considerably based on student background. However, a **minimum** of four hours of work outside the class is expected for every one hour of class period per week.

University Email Policy and Course Communications: All correspondence between professors and students must occur via TAMUSA email accounts or Blackboard. You must have your Jaguar email account ready and working. If it is not working, contact the help desk at 210-784-4357.

Academic Misconduct Policy: Texas A&M University-San Antonio students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education and follow the Texas A&M University-San Antonio Code of Conduct. For more information, please visit the Office of Student Rights & Responsibilities website <http://bit.ly/TAMUSAStudentRR>.

Academic misconduct includes, but is not limited to, cheating, plagiarism, multiple submissions, collusion, lying and bribery. In cases of academic misconduct, students may be subject not only to grade sanctions in courses but to disciplinary action. If a student wishes to appeal the decision of suspension or expulsion due to violations of academic misconduct, they must initiate their appeal as outlined within the Student Code of Conduct.

All student term papers and other written assignments are subject to analysis by anti-plagiarism software. Posting of any class work given to student, or solutions, or discussion, on publicly accessible forums or on social media is not permissible unless explicit written permission have been granted by the instructor.

Key Dates for Spring 2024 Semester

The complete academic calendar is available online

: <https://www.tamusa.edu/about-us/provost/documents/ay2024-calendar-01112023.pdf>

Jan. 16 First class day

Jan. 23 Last day to register

Jan. 24 Deadline for this term's graduation applicants to complete Change of Name and/or Change of Major form(s)

Jan. 24 Last day for students to apply for graduation this term

Jan. 31 Census Date

Feb. 1 Drop for non-payment

Feb. 1 First installment due for Deferred Payment Plan (4 and 5 payment plans)

Feb. 14 Graduation Application Fee payment deadline

Feb. 26-Mar. 8 Midterm grading period

Mar. 1 Second installment due for Deferred Payment Plan (4 and 5 payment plans)

Mar. 11-Mar. 17 Monday-Sunday Spring Break

Mar. 29 Study day No classes

Apr. 1 Third installment due for Deferred Payment Plan (4 and 5 payment plans)

Apr. 13 Last day to drop with an automatic grade of "W"

Apr. 20 Last day to withdraw from the University

Apr. 29 Last day of scheduled classes for weekday classes

Apr. 30 Study day - No classes

May 1-May 7 Final examinations

May 1 Fourth installment due for Deferred Payment Plan (5 payment plan only)

May 7 End of term

May 16 Grades available in JagWire

Spring 2024, QMBS 2305:900, Business Statistics I, Class Schedule

The provisions and information set forth in the schedule below are intended to be informational and not contractual in nature. I reserve the right to amend, alter, change, delete or modify the provisions of the schedule. All the changes will be announced in class/Blackboard and you are responsible for the announcements made in class/Blackboard.

Week	Date	Chapters
Week 1	Jan.22	Syllabus, Chapter 1. Data and Statistics
Week 2	Jan.29	Chapter 2. Descriptive Statistics: Tabular and graphical displays
Week 3	Feb.5	Chapter 3. Descriptive Statistics: Numerical Measures
Week 4	Feb.12	Chapter 3. Descriptive Statistics: Numerical Measures
Week 5	Feb.19	Chapter 4. Probability
Week 6	Feb.26	Chapter 4. Probability
Week 7	Mar.4-6	Exam (Chapters 1-4, Mar.4-6, at Testing Center)
Week 8	Mar.11	No Class, Spring Break (Mar.11-17)
Week 9	Mar.18	Chapter 5. Discrete Probability Distributions
Week 10	Mar.25	Chapter 6. Continuous Probability Distributions
Week 11	Apr.1	Chapter 6. Continuous Probability Distributions
Week 12	Apr.8	Chapter 7. Sampling and Sampling Distributions
Week 13	Apr.15	Chapter 7. Sampling and Sampling Distributions
Week 14	Apr.22	Chapter 8. Interval Estimation
Week 15	Apr.29	Chapter 9. Hypothesis Tests
Week 16	May 1-3	Final Exam (Chapters 5-9, May 1-3, at testing center)

Assignments and Quizzes schedule

Homework Assignment & Quiz	Open date Monday, 9 am	Due date Sunday, 11:59pm	EXCEL Assignment	Open date	Due date
Assignment & Quiz 1 (Chapters 1 and 2)	Jan.22	Feb.4	Chapter 2	Jan.17	Apr.28, by 11:59pm
Assignment & Quiz 2 (Chapter 3)	Feb.5	Feb.18	Chapter 3		
Assignment & Quiz 3 (Chapter 4)	Feb.19	Mar.3	Chapter 4		
Assignment & Quiz 4 (Chapter 5)	Mar.18	Mar.24	Chapter 7		
Assignment & Quiz 5 (Chapter 6)	Mar.25	Apr.7	Chapter 8		
Assignment & Quiz 6 (Chapter 7)	Apr.8	Apr.21	Chapter 9		
Assignment & Quiz 7 (Chapters 8)	Apr.22	Apr.28			

IMPORTANT POLICIES AND RESOURCES

Academic Accommodations for Persons with Disabilities: Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, please contact Disability Support Services in the Central Academic Building, Suite 210, or at (210) 784-1335 or visit <https://www.tamusa.edu/index.html> or email us at dss@tamusa.edu. Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability-related needs with Disability Support Services and their instructors as soon as possible.

Academic Learning Center: The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the *Tools* section of Blackboard. You can contact the Academic Learning Center by emailing tutoring@tamusa.edu, calling (210) 784-1307, or visiting the Central Academic Building, room 202.

Counseling/Mental Health Resources: As a college student, there may be times when personal stressors interfere with your academic performance and/or negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment call 210-784-1331 or visit Modular C, Room 166 (Rear entrance).

All mental health services provided by the SCC are free and confidential (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services.

Crisis support is available 24/7 by calling the SCC at 210-784-1331 (after-hours select option '2'). For more information and self-help resources, please visit www.tamusa.edu/studentcounseling

Emergency Preparedness: JagE Alert is Texas A&M University-San Antonio's mass notification. In the event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit: <https://tamusa.bbcportal.com/>.

More information about Emergency Operations Plan and the Emergency Action Plan can be found here:

<https://www.tamusa.edu/about-us/campus-information/safety/university-police-department/documents/emergency-operations-plan.pdf> and <https://www.tamusa.edu/about-us/campus-information/safety/university-police-department/documents/emergency-action-plan.pdf>

Download the SafeZone App for emergencies or call (210) 784-1911. Non-Emergency (210) 784-1900

Financial Aid and Verification of Attendance: According to the following federal regulation, 34 CFR 668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has not attended the first week of class. Any student receiving federal financial aid who does not attend the first week of class will have their aid terminated and returned to the DoE.

Please note that any student who stops attending at any time during the semester may also need to return a portion of their federal aid.

Writing, Language, and Digital Composing Center: The Writing, Language, and Digital Composing Center supports graduate and undergraduate students in all three colleges as well as faculty and staff. Tutors work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their written assignments. Our language tutors support students enrolled in Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as eportfolios, class presentations, or other digital multimedia projects. Students can schedule appointments through JagWire under the Student Services tab. Click on “Writing, Language, and Digital Composing Center” to make your appointment. The Center offers face-to-face, synchronous online, and asynchronous digital appointments. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on our website at <https://bit.ly/WLDCCenter>.

Meeting Basic Needs: Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Dean of Students (DOS@tamusa.edu) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources they may possess.

Military Affairs: Veterans and active-duty military personnel are welcomed and encouraged to communicate, in advance if possible, and special circumstances (e.g., upcoming deployment, drill requirements, disability accommodations). You are also encouraged to visit the Patriots’ Casa in-person room 202, or to contact the Office of Military Affairs with any questions at military.va@tamusa.edu or (210)784-1397.

Religious Observances: Texas A&M University-San Antonio recognizes the diversity of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided an opportunity to make up any examination, study, or work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

The Six-Drop Rule: Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student’s GPA. However, course drops that exceed the maximum allowed by SB 1231 will be treated as “F” grades and will impact the student’s GPA.

Statement of Harassment and Discrimination: Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equality of opportunity and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual within our state, nation, and world. All decisions and actions involving students and employees should be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, gender expression, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the appropriate offices within their respective units.

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university as a whole. If you have experienced any form of sex- or gender-based discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking, know that help and support are available. A&M-San Antonio’s Title IX Coordinator can support those impacted by such conduct in

navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment or sexual violence, or other related misconduct, the faculty member must share that information with the university's Title IX Coordinator (titleix@tamusa.edu, 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

Pregnant/Parenting Students: Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide reasonable accommodations to pregnant students that would be provided to a student with a temporary medical condition and that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status (titleix@tamusa.edu; 210-784-2061; CAB 439K).

Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources.

Students' Rights and Responsibilities: The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

Students' Rights

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, or veteran status in accordance with applicable federal and state laws.
3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
4. Each student subject to disciplinary action arising from violations of university student rules shall be assured a fundamentally fair process.

Students' Responsibilities

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty and administration.
2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, [Student Code of Conduct](#), on our website, University Catalog and to comply with them, as well as federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide an environment for learning.
5. A student has the responsibility to check their university email for any updates or official university notification.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation or disability. Behaviors that infringe on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the [Student Code of Conduct](#).

Generative Artificial Intelligence (AI): This course assumes that all work submitted by students will be generated by the students themselves, working individually. Students should not have another person/entity do the writing of any portion of an assignment for them, which includes hiring a person or a company to write assignments and using artificial intelligence tools like ChatGPT. Use of any AI-generated content in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.