



TEXAS A&M UNIVERSITY
SAN ANTONIO

College of Education & Human Development
Department of Counseling, Health, & Kinesiology

EDKN 4328 Internship
SP 2025

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Office Phone: 210-784-2536
Office Hours: MW 3:00-4:00pm, TR 9:30-11:00am, 1:00-2:30pm, or by appt
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Class Time: Online (asynchronous) class with no scheduled meeting time

Class Location: Blackboard (Collaborate) or Zoom, if needed.

Required Text: N/A

Catalog Description: The 120 hours must be completed at an University approved site. Successful completion of these hours is the essential requisite to pass this class. Lists of University approved sites (for Exercise Science and Pre-PT majors) will be provided by your professor via Blackboard. The student is responsible for securing an internship site. Thus, the student needs to contact the site(s) of his/her interest and arrange for an interview with the site's supervisor before or as soon as the semester starts. Prerequisites: Senior standing, EDKN 3326 and EDKN 4401.

Momentum Clinics require their interns to have a Background Check. All students applying to Momentum should indicate it to the course professor. The professor will then submit their names to Mrs. Gloria Diaz from the University's Human Resources Department.

Note: Students are not allowed to obtain an internship at a public school due to Teacher Certification requirements and UIL rules. UIL allows no fitness intern coaching in public schools. Any fitness intern caught working with an athletic team renders that team ineligible for district playoffs and beyond.

Course Objective: To provide fitness or other kinesiology-related internship experience in order to prepare the student for the ACSM Exercise Physiologist – Certified (EP-C) Certification and other certificate programs.

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Student Learner Outcomes: Upon completion of this course, each student will be able to:

1. Implement responsible and professional ethics including, proper dress, behavior and punctuality.
2. Record hours of work and have the work and hours verified by on-site supervisor.
3. Perform self-evaluation on work performed and objectives achieved.
4. Experience a work setting relative to their career interest.
5. Interact with professionals and clients in their chosen field of study.
6. Apply theories and practices learned in the classroom in a professional environment.
7. Learn specific job responsibilities associated with their particular field of study.
8. Learn the organizational makeup and policies of a facility/entity within their profession.
9. Learn the emergency procedures of a facility/entity within their profession.
10. Learn about, develop, and participate in various programs/services offered by the facility/entity.
11. Experience methods of marketing programs and/or services in the work setting.
12. Experience and document use of various modalities associated with their field of study.
13. Obtain experience establishing goals and formulating a plan of action to attain the goals.

TEA Standards:

Students are not allowed to obtain an internship at a public school due to Teacher Certification requirements and UIL rules. UIL allows no fitness intern coaching in public schools. Any fitness intern caught working with an athletic team renders that team *ineligible* for district playoffs and beyond.

Attendance:

The internship requires the student to spend a number of assigned hours in an agency or institution which has been approved by the departmental supervisor. *The minimum number of hours required for completion of a 3-hour internship is 120* and must end no later than the date specified in the tentative schedule. Some agencies require evening or weekend obligations.

The student will be expected to perform all activities requested by the agency. While interning, the student should be considered as part of the agency's staff. With reference to holidays, the agency's holidays will be observed and not those of A&M-SA. The agency's policies concerning absenteeism and tardiness will be in effect. If an absence is anticipated or tardiness occurs for any reason, a call to the agency supervisor is REQUIRED. If this person cannot be reached, a message should be left explaining the situation. However, it is strongly advised that you talk directly to the supervisor to whom the intern is responsible. During the internship the student will assume the role of an employee in the agency selected. The first week on the job will be an orientation to the particular agency. The student should attempt to learn as much about the agency as possible. The student should act in a professional manner, including dress and demeanor appropriate to the agency's standards and expectations. Ask the internship site about the required dress code.

Grading Policy & Course Requirements: To achieve the course objectives, the class will involve: Experiential learning and individual assignments.

Course Evaluation:

Cover Letter & Resume	20%
Monthly Reports	30%
Worksite Supervisor's Midterm and Final Evaluations	20%
Mock Interview	5%
Log Hour Sheets	5%
Final Portfolio	20%
Total	100%

Criteria:

90-100	A
80-89.99	B
70-79.99	C
60-69.99	D
0 - 59.99	F

Assignments	Description
Site Commitment Form	While credit is not earned for submitting this form, every day it is late will result in a 1-pont deduction from overall grade.
Cover Letter	The cover letter indicates your interest in a position and should highlight the skills you possess. It is important that this letter be painstakingly perfect, as you would submit for your first career position. There is not a required format for the cover letter. Submit via Blackboard. Save the file as <i>LastnameFirstnameInternshipCL</i>
Resume	The resume is an indication of the skills you possess, and is a standard portion of the application process for professional positions. It is important that this document be painstakingly perfect, as you would submit for your first career position. There is not a required format for the resume. Submit via Blackboard. Save the file as <i>LastnameFirstnameInternshipResume</i>
Monthly Reports	<p>The student is to submit monthly reports (using Word and submitted via Blackboard) to the university supervisor during the internship experience. These reports are to be submitted by due date. The quality and depth of the report informs the department internship supervisor of how things are progressing, and should therefore be thorough. Note: This does not mean that you can only work on one assignment. There are multiple learning opportunities in each location, so take advantage of as many as you can. Please sure to ask the on-site supervisor how you can be of most help.</p> <p>There are 4 major subject areas to be reported:</p> <ol style="list-style-type: none"> i. Other activities engaged in – Not just a chronological listing of assignments, but a somewhat more in-depth explanation of your major involvement during the reporting period. ii. Problems encountered – Both major and/or minor problems with which you were confronted. Hopefully, there will not be many major problems. With some analysis you can point out areas of potential problems and how they were avoided. iii. Insights gained – What's new to you? How can you use it in the future? If nothing new, were there vague ideas that became clearer? Do you feel more confident? If so, in what situations?

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	<p>iv. Next weeks to do list – Prepare a list of things to do for the next month. Do not list routine items, rather list everything that is important and needs to be remembered (to see, to telephone, to follow-up, to think about, to decide, to write, to prepare, etc.) Do not worry about completing every item on the list. Be flexible. Comprehensive reports should be 5 to 6 pages in length.</p> <p>All monthly reports must be neatly typed in proper grammatical form (Microsoft Word document). Submit via Blackboard.</p>
	<p>Monthly Report 1, plus Learning Goal 1 & 2: The report can cover information about your orientation, and at least one key assignment which can be part of a program/initiative/event/ project or procedure that you will help develop, assist with or improve (please discuss the needs with the on-site supervisor and select one to work on). Also include subject areas i-iv as described above. Save as <i>LastnameFirstnameMR1</i></p>
	<p>Monthly Report 2, plus Learning Goal 3 & 4: The report should address the key program/initiative/event/project or procedure that you are assisting with. Write about what you have done so far and the progress made. Also include subject areas i-iv as described above. Save as <i>LastnameFirstnameMR2</i></p>
	<p>Monthly Report 3, plus Learning Goal 5: The report should address the progress and/or accomplishments made in the key program/initiative/event/project or procedure. Discuss how this work experience will help you in your future career. Also include subject areas i-iv as described above. Save as <i>LastnameFirstnameMR3</i></p>
Logging Hours	<p>All intern students must document the number of hours worked each month using the Work Hour Log Sheet found in Blackboard. Submit via Blackboard. Save as <i>LastnameFirstnameLogSheet</i></p>
Mock Interview	<p>Students will be required to conduct a virtual mock interview through May's Center and submit the complete interview/link to Blackboard. Please see the instruction below;</p> <ol style="list-style-type: none"> 1. Date: Please make a phone call 210-784-1356 or visit front desk of the May center to schedule your interview (at least 2-3 days before your preferred date). 2. Let Miss. Ivy know if you want to do your mock interview with a career advisor via Phone (share your phone #); or via Video (She will send you an invitation based on Zoom or WebEx). 3. After you complete the interview, the Mays center will email you your interview feedback. 4. Upload the interview feedback on Blackboard. <p>NOTE. You do NOT need a professional attire. You do NOT need to submit any documents for this appointment, only the feedback.</p>

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Worksite Supervisor's Evaluation	The Agency Supervisor will complete 2 evaluation reports (mid-term and final). The evaluation report is based on the intern's performance to that date. The evaluation can assist in determining strengths and weaknesses of student interns in their professional capacity. The evaluation counts a significant portion of your final grade. *Note worksite supervisor evaluation should not be submitted in Blackboard. The worksite supervisor should send the signed evaluation to the university supervisor directly.
Final Portfolio	Develop a formal portfolio accumulating all the assignments including resume/cover letter, monthly reports. Submit via Blackboard. Save as <i>LastnameFirstnamePortfolio</i>

A grade of “C” or better must be earned in this course to satisfy Kinesiology requirements. Majors who do not earn a grade of “C” or better will be required to repeat the course. There is no rounding up or rounding down your grade. If you earn an 89.9, then you earn a B. If you earn an 84.5, it is not rounded to an 80 or below.

No changes to your final grade will occur once class has ended unless I have made a mistake. You are given the opportunity to follow your grade throughout the semester thus you should not be surprised with the grade you earn. There are no exceptions (eligibility, financial aid, etc.)

Late Penalties: All assigned work is due on the date and time assigned. There is no grace period. Work not submitted by the due date will result in a zero.

- *I do not offer extra credit.*
- *I do not offer Independent Studies if an acceptable grade is not earned*

Blackboard: All assignments will be turned in and all notes, announcements, etc., will be posted on [Blackboard](#) (except for those that require signatures). Please check that your account is working, otherwise you will fall behind. If you have problems accessing Blackboard, contact the [Help Desk](#). Blackboard will be used to turn in electronic assignments.

To access Blackboard, go to the [A&M-SA homepage](#).

If you need to pull up an assignment, notes, etc., my suggestion is to save it to your computer or disk, THEN open it.

If you have a question, comment, etc. about an assignment or any other matter, please contact me through **email first** (john.smith@tamusa.edu), then work phone (voicemail 210-784-2536), but NOT Messaging.

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Plagiarism: The University recognizes plagiarism as a serious academic offense. Plagiarism, the act of representing the work of another as one's own, may take two forms. It may consist of copying, paraphrasing or otherwise using the written or oral work of another without acknowledging the source or it may consist of presenting oral or written course work prepared by another as one's own.

Unless an assignment is designated as a group project, assignments should be completed by the student. I encourage group learning and problem solving with assignments, but when you write up the assignment, it should be in your words. I need to know what YOU know, not what the group knows. *Do not share work with other students and do not use other student's work.*

Use of Generative AI Permitted Under Some Circumstances or With Explicit Permission. There are situations and contexts within this course where you may be asked to use artificial intelligence (AI) tools to explore how they can be used.

Outside of those circumstances, you should not use AI tools to generate content (text, video, audio, images) that will end up in any student work (assignments, activities, discussion responses, etc.) that is part of your evaluation in this course. Any student work submitted using AI tools should clearly indicate with attribution what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be generated by AI. If any part of this is confusing or uncertain, students should reach out to their instructor for clarification before submitting work for grading. Use of AI-generated content without the instructor's permission and/or proper attribution in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.

NOTE: Guidance for how to cite AI-generators, like ChatGPT, can be found here

<https://apastyle.apa.org/blog/how-to-cite-chatgpt>

Normally a student who plagiarizes shall receive a grade of "F" in the course in which the act occurs. Students are expected to follow A&M-SA's policies as defined in the Academic Catalog. Anyone caught cheating (including plagiarizing, using AI to generate experiential reports, etc.) will receive an automatic failure in the course. The instructor may decide to reduce this penalty to an F for the assignment or other appropriate consequence. If you have any questions about the meaning of plagiarizing, how to properly cite material from a source, or about any of the other forms of cheating listed above, do not hesitate to see Dr. Smith.

Any student caught using the work of another student and/or giving work to another student, or caught cheating in any of the forms listed above, will be reported to student affairs for academic sanctions. Information on plagiarism is available at the following websites: [University of Indiana Plagiarism.org](#)

All students who have enrolled for audit are expected to complete all course requirements. These requirements include: regular class attendance and participation; completion of all assignments and other class work; quizzes and exams are optional at the discretion of the instructor

Dates of Interest:

<https://www.tamusa.edu/academics/documents/ay-2025-calendar-09-19-2023.pdf>

Spring 2025 Regular 16-Week Session

October 21	Monday	Registration opens
December 23-January 1	Monday-Wednesday	Winter Break
January 14	Tuesday	Tuition & fee payment deadline
January 16	Thursday	Drop for non-payment
January 17	Friday	Last day for students withdrawing to receive 100% refund (0% responsibility) for tuition
January 20	Monday	Martin Luther King, Jr. Day - No classes
January 21	Tuesday	First class day
January 28	Tuesday	Last day to register
February 5	Wednesday	Census Date
February 6	Thursday	Drop for non-payment
February 24-March 7	Monday-Friday	Midterm grading period
March 10-March 15	Monday-Saturday	Spring Break
April 18	Friday	Study day - No classes
April 21	Monday	Last day to drop with an automatic grade of "W"
April 28	Monday	Last day to withdraw from the university
May 5	Monday	Last day of scheduled classes for weekday classes
May 6	Tuesday	Study day - No classes
May 7-May 13	Wednesday-Tuesday	Final examinations
May 13	Tuesday	End of term
May 16	Friday	All grades due by noon
May 19	Monday	Grades available in JagWire
May 20	Tuesday	Commencement

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Tentative Schedule: This is a tentative schedule. The course schedule will change as the demands of the students dictate. There may be a quiz at the beginning of each class over the previously covered material, except on test days. Tests will open the Thursday before the Sunday they are due.

Week of		Due Date	
Jan 20	Due: Syllabus Acknowledgement	Jan 24	
Jan 27	Due: Site Commitment Form	Jan 31	
Feb 03	Due: Resume, and Cover Letter	Feb 07	
Feb 10			
Feb 17			
Feb 24	Due: Monthly Report 1 and log sheet 1 for January and February	Feb 28	
Mar 03	Please review Interview Strategies https://youtu.be/DyfD4Ba-duo		
Mar 17	Due: Mid-term Worksite Supervisor's Evaluation	Mar 21	
Mar 24	Due: Mock Interview	Mar 28	
Mar 31	Due: Monthly Report 2 and Log Sheet 2 for March	Apr 04	
Apr 07	Please review Job Searching https://www.youtube.com/watch?v=ebl_9aAX84		
Apr 14			
Apr 21	Due: Final Worksite Supervisor's Evaluation, Monthly Report 3 for April	Apr 25	
Apr 28	Due: Final Portfolio, Log Sheet 3 for April/May	May 05	

IMPORTANT POLICIES AND RESOURCES

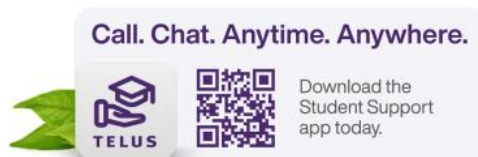
Academic Accommodations for Individuals with Disabilities: Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, Disability Support Services is located in the Central Academic Building, Suite 210. You can also contact us via phone at (210) 784-1335, visit us <https://www.tamusa.edu/Disability-Support-Services/index.html> or email us at dss@tamusa.edu. Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their disability-related needs with Disability Support Services and their instructors as soon as possible.

Academic Learning Center: The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the *Tools* section of Blackboard. You can contact the Academic Learning Center by emailing tutoring@tamusa.edu, calling (210) 784-1307, or visiting the Central Academic Building, room 202.

Counseling/Mental Health Resources: As a college student, there may be times when personal stressors interfere with your academic performance and negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment, call 210-784-1331 or visit Madla 120.

All mental health services provided by the SCC are free and confidential (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. For more information on SCC services visit tamusa.edu/studentcounseling

Crisis support is available 24/7 by calling the SCC at 210-784-1331 (after-hours select option '2'). Additionally, the TELUS Student Support App provides a variety of mental health resources to including support for in the moment distress, an anonymous peer to peer support network, mental health screenings, podcasts, and articles to improve your mental wellbeing.



Emergency Preparedness: JagE Alert is Texas A&M University-San Antonio's mass notification. In the event of an emergency, such as inclement weather, students, staff and faculty, who are

registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit: <https://tamusa.bbcportal.com/>.

More information about Emergency Operations Plan and the Emergency Action Plan can be found here: <https://www.tamusa.edu/about-us/emergency-management/>.

Download the SafeZone App (<https://safezoneapp.com/>) for emergencies or call (210) 784-1911. Non-Emergency (210) 784-1900.

Financial Aid and Verification of Attendance: According to the following federal regulation, 34 CFR 668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Any student receiving federal financial aid who does not attend by the census date will have their financial aid terminated and returned to the DoE. Please note that any student who stops attending at any time during the semester, a Care report will be submitted, and you will possibly be dropped from the class. Your financial aid may have to be recalculated and a portion of your federal aid may have to be returned to the DoE.

Writing, Language, and Digital Composing Center: The Writing, Language, and Digital Composing Center supports graduate and undergraduate students in all three colleges as well as faculty and staff. Tutors work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their written assignments. Our language tutors support students enrolled in Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as eportfolios, class presentations, or other digital multimedia projects. Students can schedule appointments through JagWire under the Student Services tab. Click on "Writing, Language, and Digital Composing Center" to make your appointment. The Center offers face-to-face, synchronous online, and asynchronous digital appointments. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on our website at <https://www.tamusa.edu/academics/>.

Meeting Basic Needs: Any student who has difficulty affording groceries or accessing sufficient food to eat every day or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to submit a CARE referral (<https://www.tamusa.edu/university-policies/Student-Rights-and-Responsibilities/file-a-report.html>) for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to direct you to available resources.

Military Affairs: Veterans and active-duty military personnel are welcomed and encouraged to visit the Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the Patriots' Casa building, room 202, or to contact the Office of Military Affairs with any questions at military.va@tamusa.edu or (210)784-1397.

Religious Observances: Texas A&M University-San Antonio recognizes the diversity of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided an

opportunity to make up any examination, study, or course work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

The Six-Drop Rule: Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student's GPA. However, course drops that exceed the maximum allowed by SB 1231 will be treated as "F" grades and will impact the student's GPA.

Statement of Harassment and Discrimination: Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual within our state, nation, and world. All decisions and actions involving students and employees should be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, gender expression, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the appropriate offices within their respective units.

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university as a whole. If you have experienced any form of sex- or gender-based discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking, know that help and support are available. A&M-San Antonio's Title IX Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related misconduct, the faculty member must share that information with the university's Title IX Coordinator (titleix@tamusa.edu, 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

Pregnant/Parenting Students: Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide such reasonable accommodations to pregnant students as would be provided to a student

with a temporary medical condition that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status (titleix@tamusa.edu; 210-784-2061; CAB 439K).

Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources.

Students' Rights and Responsibilities: The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

Students' Rights

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, gender identity, gender expression, and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.
3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
4. Each student subject to disciplinary action arising from violations of university student rules shall be assured a fundamentally fair process.

Students' Responsibilities

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty, and administration.
2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, [Student Code of Conduct](#), on our website, and University Catalog, and to comply with them, as well as with federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide a safe environment for learning.

5. A student has the responsibility to check their university email for any updates or official university notifications.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability. Conduct that infringes on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the Student Code of Conduct (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/documents/Student-Handbook-2022-23.pdf>) or visit the resources available in the OSRR website (<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html>).