



**ACCT 3314-600, Cost Managerial Accounting, Spring 2026, CRN:24029**  
**Department of Accounting and Finance, College of Business**

**Course Syllabus**

**Class Modality Time and Place:** **Online Asynchronous**

**Class Duration:** 1/20/2026 to 5/12/2026

**Instructor:** Dr. Ivonne Rivera, Ed.D, CISA

Email: [Iriviera@tamusa.edu](mailto:Iriviera@tamusa.edu)

Tel: 726-500-9069

**Course Website:** <https://tamusa.blackboard.com/>

**Catalog Course Description:** This course comprises an examination of the determination and allocation of costs to specific accounting entities, such as specific products, specific processes, specific tasks, business divisions, and business departments. Additionally, methods of determining the cost of specific business activities are studied. Methods are studied for costing, especially activity-based costing (ABC), for the five purposes of management, e.g. planning, organizing, staffing, directing, and controlling. Special attention is given to methods for using accounting information for decision making, such as make or buy, outsourcing, project acceptance, and capital investment.

**Course Objectives:** This course will cover cost accumulation concepts and techniques for Product Costing and Planning and Control, as well as Managerial Decisions. Modern management accountants are not only concerned with how cost data are transformed into cost accounting information but more importantly how to use cost accounting information to aid managerial goals. The course should develop the student's understanding, skill, and analytical ability in management accounting to the level where he or she can function effectively (and efficiently) as a professional management accountant in industry, public accounting, management consulting, government, or personal business management.

**Prerequisites:** ACCT 3301/3302. Students who do not meet the pre-requisites must contact the instructor immediately.

**Student Learning Outcomes:** After successful completion of this course, students will be able to:

1. Define and discuss cost behaviors
2. Be able to identify cost allocation
3. Be able to compute break even and target profit analysis
4. Identify direct material, direct labor, and overhead costs
5. Distinguish between job order and process costing
6. Calculate allocated overhead
7. Identify and calculate variances
8. Identify segment analysis and profitability measures
9. Recognize and identify basic concepts of fixed, variable and mixed costs



### AACSB Assessment:

The College of Business is in the process of applying for AACSB accreditation. As part of that process, students will be assessed on program level outcomes based on course outcomes from various courses. The materials from this course may be used for assessing such program level outcomes, and hence students must follow the necessary rigor to ensure mastery of the above course outcomes.

### Required Materials:

- **Textbook: *Managerial Accounting***, by Garrison, Noreen, Brewer. A discounted Connect Access Card/code is available for entry into the all-inclusive access to the eBook, SmartBook 2.0 and all assignment types. Students will not find the same discounted ISBN anywhere else but in the bookstore since it was discounted for TAMUSA/Follett. Students must purchase the online access to Connect in order to complete the Connect Homework, Quizzes, and Exams.
- **Blackboard:** Connect to <http://tamusa.blackboard.com>. You will have lecture notes, solutions to problems, multimedia materials and other supplementary materials in Blackboard. It may also be used for communication, discussions, assignments, quizzes and exams. Your user ID is the Jaguar ID (aka J Number e.g. J00001234). Password is the Date of Birth (MMDDYY).
- **Connect:** You will complete quizzes, homework assignments, and exams in an online McGraw-Hill textbook website called Connect. Instructions on how to obtain online access and a link to the website was provided separately on January 11, 2021. Please ensure that you have purchased the appropriate code and register in the system ASAP.

The Department of Accounting & Finance or the College of Business does not have any control over the textbook/e-book program. The university has a contract with Follett to run the bookstore and the textbook/ebook program.

Now the students have to purchase the books via the bookstore – it's not automatic anymore. The students are no longer charged fees by the university and you won't get automatic textbook access. You now have to pay out-of-pocket and buy the textbooks yourselves. Moreover, you are required to buy the textbooks via the bookstore only. If this class uses Connect for assignment/quiz/exam etc., you will receive the appropriate code only if you buy the book from the bookstore. If you don't buy the book from the bookstore, then you will not have the code. If you decide to not to buy the books at all – if you don't purchase the code, then you will not have access to Connect and will not be able to complete the required assignments/quizzes/exams and any other requirements of the course done through that system. The textbook and access to course related materials is totally different from what we used to have. So, please be aware of the changes and act accordingly to avoid any confusion.

**For a Connect technical issue, I strongly recommend you to contact Connect Service Center. Please dial this number 800-331-5094, select 2, then select 2, and finally select 4.**

- **Time Expectation for coursework:** You are expected to spend 4-8 hours per week on the course.



Based on the background, some students may require more time. Time spent may be longer when assignment/exams are due.

**Other Recommended / Reading Materials:** Additional reading materials are available at our course website as recommended by the instructor.

**Course Requirements every student must fulfill in order to succeed in the course:**

1. Students should check the Course Calendar, Announcements, and Messages (e-mail) systems in Blackboard on a regular basis.
2. Students should keep current with all course assignments, quizzes, and examinations.
3. If the course uses remote proctoring for exams, students must schedule their exam early in the semester.
4. Students should ask questions and communicate with the instructor either in class, online, off-line or during office hours.
5. For all classwork, exams, quizzes etc., if a student is completing it off-campus, then they are responsible for availability of internet connectivity. Extensions will not be granted for lack of availability of internet connections.
6. Students should remember that online and hybrid courses assume greater responsibility and independent learning skills by the student for their own learning outcomes.
7. For online courses, students should keep current on class recordings, if not attending the live class (either in person or online).
8. For online asynchronous courses, there will be no online class sessions. All materials will be made available through Blackboard or through online links.
9. For online synchronous courses, there will be online class sessions as indicated. Students are expected to attend the online session at the given time. If a student is unable to attend a session, instructor will make the recording of the session available for the student to view. All materials will be made available through Blackboard or through online links.

**Grading Policy:** The final course grade will be based on your performance on the quizzes, exams, assignments:

<b>Grading Scale:</b>	<b>A</b> = 90% and above	<b>D</b> = 60% and above
	<b>B</b> = 80% and above	<b>F</b> = 59% and below
	<b>C</b> = 70% and above	

Grades are on a point-earned basis. **No curve, no minimum or maximum number of grades.** This is an upper-level undergraduate course for accounting majors.



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**NO MAKE-UP EXAM**  
**NO EXTRA POINTS ASSIGNMENTS**  
**NO LATE ASSIGNMENT ACCEPTED**

**Reading Assessments, Homework/Quizzes, Examinations and What You Need to Know**

- **Reading Assessments:** Reading assessments provide a quick check of the key concepts from each chapter. In this online course, they help you stay engaged with the material and ensure you're prepared for upcoming activities. Completing these assessments reinforces your understanding *before* you begin quizzes, homework, and exams. They are a useful way to monitor your progress and identify topics that may need more review.

These assessments are considered **formative assignments**, meaning they are designed to support your learning rather than evaluate your final mastery. Formative assignments give you feedback during the learning process, helping you see what you're doing well and where you might need additional practice. While reading assessments are graded, they make up only a small portion of your overall weighted grade. Their main goal is to guide your learning, build confidence, and promote steady progress throughout the course.

- **Homework/Quizzes:** All homework and quizzes must be completed and submitted through the publisher's platform, Connect. Quizzes may include a combination of fill-in-the-blank, multiple-choice, and true/false questions. Homework assignments may contain various exercises designed to help you apply the concepts covered in each chapter.

To ensure that you receive proper credit for all work, you must access all assignments through Blackboard rather than logging directly into Connect. This guarantees that grades correctly sync to the course gradebook.

Homework assignments allow unlimited attempts, while quizzes allow three attempts, with the highest score recorded. All homework and quizzes are due by 11:59 p.m. (Central Time) on the assigned due date.

- **Examinations:** There will be **two mandatory mid-term exams** and a **mandatory final exam**, administered according to the university's official schedule. Because this is an online course, all exams must be completed and submitted **no later than Sunday at 11:59 p.m. (Central Standard Time)** of the week in which they are assigned.

Exams will include multiple-choice and problem-solving questions. Exam content will be drawn from the textbook and will emphasize both understanding and application of the concepts covered throughout the course.

- **Make up and Late Assignment/exam/quiz policy:** Because this is an online course, you are expected to manage your time effectively and plan ahead to ensure all coursework is completed by the assigned deadlines. As a general rule, **make-ups or late submissions will NOT be offered or**



**accepted** for any missed assignments, quizzes, or exams. Work submitted after the deadline will receive a **grade of zero**.

- **Weekly Due Dates:** All assignments noted above (i.e., reading assessments, homework, quizzes, and exams) are due on the **Sunday at 11:59 p.m. (Central Time)** of the week in which they are assigned. For example, if **Week 1 begins on January 20<sup>th</sup>**, then all Week 1 assignments must be submitted no later than **Sunday, January 25<sup>th</sup> at 11:59 p.m. CST**.

Please note that the **system's timestamp** determines whether work is submitted on time. If the system records your submission as **12:00 a.m. or later**, it will be marked **late** and will receive a **grade of zero**, in accordance with the course's late-submission policy.

**Class conduct and civility code:** Everyone in the course is expected to follow the rules outlined in the Student Handbook and maintain professionalism and courtesy in all online interactions. The following expectations apply:

1. It is the **student's responsibility** to obtain and be able to use all required course materials, including necessary software and technology for online learning.
2. Students must **retain copies** of all assignments, submissions, graded work, and emails until the final grade is posted.
3. Students should communicate respectfully in all written discussions, messages, and online submissions. Disruptive, inappropriate, or disrespectful communication will not be tolerated.
4. Students should ensure their **technology and learning environment** support successful participation in the course, minimizing distractions while working on course materials.
5. Students with questions about assignments or exams should contact the instructor **well in advance** of due dates to allow time for clarification.
6. All official communication will take place through the student's **Texas A&M University email account**. Students are expected to use their TAMU email for course communication. The instructor will respond to emails within **two business days (Mon–Fri)**.
7. All assignments must be **submitted online** through the platforms specified by the instructor by the posted due date and time. Late submissions may be marked late or may not be accepted.

Violations of these policies may result in disciplinary action.

**Participation and Engagement:** Because this is an **asynchronous** course, there are **no live class meetings**. Students are expected to:

- Review all posted lectures, videos, readings, and other instructional materials each week.
- Keep up with the weekly schedule to ensure successful completion of quizzes, assignments, and exams.
- Actively engage in any required discussion boards or online activities.
- Contact the instructor whenever clarification is needed.

Although this course does not award additional points for participation, students who consistently engage with the course materials, complete assignments on time, and demonstrate sustained effort throughout the



semester tend to be more successful in meeting the course learning objectives.

**Workload Expectations:** This course is intensive and requires independent study. Students should expect to spend **at least two hours per week of study time for every hour of course material**, which is consistent with university expectations for online courses. Reading assigned chapters ahead of time will enhance understanding.

**University Email Policy and Course Communications:** All correspondence between professors and students must occur through TAMUSA Jaguar email accounts or Blackboard messages. Students are required to have their Jaguar email account active and functioning.

**If your email account is not working, contact the TAMUSA Help Desk at 210-784-4357 for assistance.**

**Academic Misconduct Policy:** Texas A&M University–San Antonio students are expected to uphold the highest standards of honesty and integrity in their academic work and to follow the Texas A&M University–San Antonio Code of Conduct. Details can be found on the Office of Student Rights & Responsibilities website:

<http://bit.ly/TAMUSASStudentRR>

Academic misconduct includes, but is not limited to:

- Cheating
- Plagiarism
- Multiple submissions of the same work
- Collusion
- Lying
- Bribery

Violations may result in **grade sanctions, disciplinary action**, and/or **institutional penalties**, including suspension or expulsion. Students wishing to appeal suspension or expulsion must follow the appeal procedures outlined in the Student Code of Conduct.

All **written assignments and submitted coursework** may be analyzed using plagiarism-detection software. Posting class materials—including assignments, instructor solutions, or class discussions—to publicly accessible websites or social media is **strictly prohibited** unless the instructor grants **explicit written permission**.

**Anyone who caught cheating on an exam will receive a zero on that exam.** A report of the incident will also be submitted to the appropriate university officials.





### ACCT 3314 Class Schedule\*

The provisions and information set forth in the schedule below are intended to be informational and not contractual in nature. The instructor reserves the right to amend, alter, change, delete or modify the provisions of the schedule. Changes to the schedule will be made only under extenuating circumstances. All the changes will be announced in class and via Blackboard/email and you are responsible for the announcements made in class and via Blackboard/email.

<i>Week</i>	<i>Chapter and Topic</i>	<i>Assignments</i>	<i>Due Date/Time (CST)</i>
<b>Week 1</b> Jan. 20	Syllabus; Prologue: Managerial Accounting Overview	Reading Assessment; Homework: Self-Intro Video & Syllabus Quiz	<b>Sun, Jan. 25 @ 11:59 PM</b>
<b>Week 2</b> Jan. 26	Chapter 1: Cost Concepts	Reading Assessment Chapter 1 Homework and Quiz	<b>Sun, Feb. 1 @11:59pm</b>
<b>Week 3</b> Feb. 2	Chapter 2: Job-Order Costing – Calculating Unit Product Costs	Reading Assessment Chapter 2 Homework and Quiz	<b>Sun, Feb. 8 @11:59pm</b>
<b>Week 4</b> Feb. 9	Chapter 3: Job-Order Costing – Cash Flows & External Reporting	Reading Assessment Chapter 3 Homework and Quiz	<b>Sun, Feb. 15 @11:59pm</b>
<b>Week 5</b> Feb. 16	Chapter 4: Process Costing	Reading Assessment Chapter 4 Homework and Quiz	<b>Sun, Feb. 22 @11:59pm</b>
<b>Week 6</b> Feb. 23	Chapter 5. Cost/Volume/Profit.	Reading Assessment Chapter 5 Homework and Quiz	<b>Sun, Mar. 1 @11:59pm</b>
<b>Week 7</b> Mar. 2	<b>Mid-Term Exam #1</b>		<b>Sun, Mar. 8 @11:59pm</b>
<b>Week 8</b> Mar. 9	<b>Spring Break</b>		
<b>Week 9</b> Mar. 16	Chapter 6: Variable Costing	Reading Assessment Chapter 6 Homework and Quiz	<b>Sun, Mar. 22 @11:59pm</b>
<b>Week 10</b> Mar. 23	Chapter 7: Activity-Based Costing	Reading Assessment Chapter 7 Homework and Quiz	<b>Sun, Mar. 29 @11:59pm</b>
<b>Week 11</b> Mar. 30	Chapter 8: Master Budgeting	Reading Assessment Chapter 8 Homework and Quiz	<b>Sun, Apr. 5 @11:59pm</b>
<b>Week 12</b> Apr. 6	Chapter 9: Flexible Budgets	Reading Assessment Chapter 9 Homework and Quiz	<b>Sun, Apr. 12 @11:59pm</b>
<b>Week 13</b> Apr. 13	<b>Mid-Term Exam #2</b>		<b>Sun, Apr. 19 @ 11:59pm</b>
<b>Week 14</b> Apr. 20	Chapter 10. Standard Costs and Variance	Reading Assessment Chapter 10 Homework and Quiz	<b>Sun, Apr. 26 @11:59pm</b>
<b>Week 15</b> Apr. 27	Chapter 11. Performance Measure	Reading Assessment Chapter 11 Homework and Quiz	<b>Sun, May 3 @ 11:59pm</b>
<b>Week 16</b> May 4	<b>Final Exam (Comprehensive)</b>		<b>Sun, May 10 @ 11:59</b>

**\*\* May 12<sup>th</sup> is the end of term \*\***



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**Texas A&M University San Antonio Important Policies and Resources**

**University Email Policy and Course Communications**

All correspondence between professors and students must occur via university email accounts. You must have your Jaguar email account ready and working. If it is not working, contact the help desk at [helpdesk@tamusa.edu](mailto:helpdesk@tamusa.edu) or at 210-784-HELP (4357). If you don't hear back within 48 hours, contact them again. They have many requests during the first part of the semester, so you may need to follow up with them.

**Academic Accommodations for Individuals with Disabilities**

Texas A&M University-San Antonio is committed to providing all students with reasonable access to learning opportunities and accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504 of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you may have a disability, Disability Support Services is in the Central Academic Building, Suite 210. You can also contact us via phone at (210) 784-1335, visit us at the website or email us at [dss@tamusa.edu](mailto:dss@tamusa.edu). Disabilities may include, but are not limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All students are encouraged to discuss their academic accommodation with Disability Support Services and their instructors as soon as possible.

**Academic Learning Center**

All currently enrolled students at Texas A&M University-San Antonio can utilize the Academic Learning Center for subject-area tutoring. The Academic Learning Center provides free course-based tutoring to all currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in the Tools section of Blackboard. You can contact the Academic Learning Center by emailing [tutoring@tamusa.edu](mailto:tutoring@tamusa.edu), calling (210) 784- 1307, or visiting the Central Academic Building, room 202. Online tutoring is also available for after hours and weekend assistance.

While tutoring hours may change based on tutor schedules and availability, the current tutoring hours for MATH in the ALC are as follows:

<b>Day of the Week</b>	<b>Appointments Available</b>	<b>Walk-in Tutoring (no appointment needed)</b>
Monday	8:00 AM – 6:00 PM	9:00 AM – 5:00 PM
Tuesday	8:00 AM – 6:00 PM	9:00 AM – 5:00 PM
Wednesday	8:00 AM – 6:00 PM	9:00 AM – 5:00 PM
Thursday	8:00 AM – 6:00 PM	9:00 AM – 5:00 PM
Friday	8:00 AM – 5:00 PM	11:00 AM – 4:00 PM





### **Counseling/Mental Health Resources**

As a college student, there may be times when personal stressors interfere with your academic performance and negatively impact your daily functioning. If you are experiencing emotional difficulties or mental health concerns, support is available to you through the Student Counseling Center (SCC). To schedule an appointment, visit our website, call 210-784-1331 or visit Madla 120 between the hours of 8:00 AM and 5:00 PM.

All mental health services provided by the SCC are free and confidential (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. Crisis support is available 24/7/365 by calling the SCC at 210-784-1331 or through the TELUS student support App.

The [TELUS Student Support App](#) provides a variety of mental health resources to include 24/7/365 support for in the moment distress, crisis support, an anonymous peer-to-peer support network, mental health screenings, podcasts, and articles to improve your mental wellbeing.

### **Emergency Preparedness**

JagE Alert is Texas A&M University-San Antonio's mass notification system. In the event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will have the option to receive a text message, email with instructions and updates. To register or update your information visit the [Jag E Alert System website](#). You can access more information about [Emergency Operations Plan and the Emergency Action Plan on our website](#). Download the [SafeZone App](#) for emergencies or call (210) 784-1911. Non-Emergency (210) 784-1900.

### **Financial Aid and Verification of Attendance**

According to the following federal regulation, 34 CFR 668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to ineligible students (including students who fail to begin attendance), the institution must return these funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has not attended by the published Census Date (the first week of class). Any student receiving federal financial aid who does not attend prior to the published Census Date (the first week of class) will have their aid terminated and returned to the DoE. Please note that any student who stops attending at any time during the semester may also need to return a portion of their federal aid.

### **Jaguar Writing, Language, and Digital Composing Center (WLDCC)**

The Jaguar Writing Center provides writing support to graduate and undergraduate students in all three colleges as well as faculty and staff. Writing tutors work with students to develop reading skills, prepare oral



presentations, plan, draft, and revise their written assignments. Our language tutors support students enrolled in Spanish courses and students composing in Spanish for any assignment. Our digital studio tutors support students working on digital projects such as e-portfolios, class presentations, or other digital multimedia projects.

The Writing Center offers face-to-face, synchronous online, and asynchronous digital appointments. Students can schedule appointments with the Writing Center in JagWire under the **Student Services tab**. Click on **Writing, Language, and Digital Composing Center** to make your appointment. Students wanting to work in real time with a tutor can schedule an **Online Appointment**. Students wishing to receive asynchronous, written feedback from a tutor can schedule an **e-Tutoring appointment**. More information about what services we offer, how to make an appointment, and how to access your appointment can be found on the [Writing Center's website](#). The Writing Center can also be reached by emailing: [writingcenter@tamusa.edu](mailto:writingcenter@tamusa.edu).

### **Meeting Basic Needs**

Any student who has difficulty affording groceries or accessing sufficient food to eat every day or who lacks a safe and stable place to live and believes this may affect their performance in the course, is urged to [submit a CARE report for support](#). Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to direct you to available resources. The [General's Store is a food pantry](#) that is available on campus as well.

### **Military Affairs**

Veterans and active-duty military personnel are welcomed and encouraged to visit the Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the Patriots' Casa building, room 202, or to contact the Office of Military Affairs with any questions at [military.va@tamusa.edu](mailto:military.va@tamusa.edu) or (210)784-1397.

### **Religious Observances**

Texas A&M University-San Antonio recognizes the wide variety of faiths represented among the campus community and protects the rights of students, faculty, and staff to observe religious holidays according to their tradition. Under the policy, students are provided with an opportunity to make up any examination, study, or course work requirements that may be missed due to a religious observance provided they notify their instructors before the end of the second week of classes for regular session classes.

### **The Six-Drop Rule**

Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e., courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not affect the student's GPA. However, course drops that exceed the maximum allowed by SB 1231 will be treated as "F" grades and will impact the student's GPA.



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**Statement of Harassment and Discrimination**

Texas A&M University-San Antonio is committed to the fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that values and nurtures collegiality and the uniqueness of the individual on our campus and within our state, nation, and world. All decisions and actions involving students and employees are to be based on applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable federal and state law, prohibits discrimination, including harassment, based on race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or pregnancy/parenting status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the University's Civil Rights Officer at 210-784-2061 or [titleix@tamusa.edu](mailto:titleix@tamusa.edu). Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for all students and for the university. If you have experienced any form of sex discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence, or stalking based on sex, know that help and support are available. A&M-San Antonio's Title IX Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related sex-based misconduct, the faculty member must share that information with the university's Title IX Coordinator ([titleix@tamusa.edu](mailto:titleix@tamusa.edu), 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

**Pregnant/Parenting Students**

Texas A&M-San Antonio does not require a pregnant or parenting student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide reasonable accommodation for pregnant students as it would be provided to a student with a temporary medical condition that is related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any questions or concerns related to their status ([titleix@tamusa.edu](mailto:titleix@tamusa.edu); 210-784- 2061; CAB 439K).



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Texas A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX Coordinator can provide students with information regarding support services and other resources. Young Jaguars can support parenting students with daycare if students meet this criteria: (1) must be enrolled in classes at Texas A&M-San Antonio in the current semester, (2) must be Pell eligible or a single parent, (3) child(ren) must be aged 3 to 12-years-old, and (4) child(ren) must be enrolled in Pre-K-3 through 6th grade. For more information, please contact Young Jaguars at [youngjaguars@tamusa.edu](mailto:youngjaguars@tamusa.edu) or call (210) 784-2636.

### **Students' Rights and Responsibilities**

The following statement of students' rights and responsibilities is intended to reflect the philosophical base upon which University Student Rules are built. This philosophy acknowledges the existence of both rights and responsibilities, which is inherent to an individual not only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

### **Students' Rights**

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.
2. Each student shall have the right to participate in all areas and activities of the University, free from any form of discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.
3. A student has the right to personal privacy except as otherwise provided by law, and this will be observed by students and University authorities alike.
4. Each student subject to disciplinary action arising from violations of university students' rules shall be assured a fundamentally fair process.

### **Students' Responsibilities**

1. A student has the responsibility to respect the rights and property of others, including other students, the faculty, and administration.
2. A student has the responsibility to be fully acquainted with the published University Student Rules found in the Student Handbook, Student Code of Conduct, on our website, and University Catalog, and to comply with them, as well as with federal, state, and local laws.
3. A student has the responsibility to recognize that student actions reflect upon the individuals involved and upon the entire University community.
4. A student has the responsibility to recognize the University's obligation to provide a safe environment for learning.
5. A student has the responsibility to check their university email for any updates or official university notifications.



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Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher education. Students engaging in an act that violates the standards of academic integrity will find themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt, which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a faculty member in the course syllabus or class discussion may be considered as academic misconduct. For more information on academic misconduct policies and procedures please review the [Student Code of Conduct](#) or visit the resources available in the [OSRR website](#).

**Important Spring 2026 Dates**

Dates	Event
January 13	Tuition and Fee Payments deadline
January 19	Marting Luther King Jr. Day – No Classes
January 20	First Day of Class
February 4	Census Date
March 6-23	Midterm grading period
March 9-14	Spring Break
April 3	Study Day – No classes
April 17	Last day to drop with an automatic withdrawal
May 1	Last day to drop a course or withdraw from the university
May 4	Last Day of Classes
May 5	Study Day – No classes
May 6-12	Final Exams
May 19	Commencement

The complete [Academic Calendar](#) as available on our website.

**Artificial Intelligence Policy**

**Use of Generative AI Permitted Under Some Circumstances or With Explicit Permission**

There are situations and contexts within this course where you may be asked to use artificial intelligence (AI) tools to explore how they can be used. Outside of those circumstances, you should not use AI tools to generate content (text, video, audio, images) that will end up in any student work (assignments, activities, discussion responses, etc.) that is part of your evaluation in this course. Any student work submitted using AI tools should clearly indicate with attribution what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be generated by AI. If any part of this is confusing or uncertain, students should reach out to their instructor for clarification before submitting work for grading. Use of AI-generated content without the instructor's permission and/or proper attribution in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.