



**Texas A & M San Antonio**  
**College of Business, Accounting ACCT 5308 700 22620**  
**Accounting Ethics**  
**Spring 2026/ Professor Dennis Elam**  
**Course Syllabus**

**Class Modality:** F2F Attendance is required and role will be taken at the start of the semester to assure all enrolled are present. Taking the class in absentia is not an option.

**Class Time and Location:**

Accounting Ethics ACCT 5308 700 22869

Saturday 9 00 – 10 15 AM

BLH 262

Duration 4/24/2026-5/2/2026

The last class day is 5/2/2026. Word of any kind will not be accepted after that date. <sup>1</sup>

**Professor:** Dennis Elam PhD CPA

[Dennis.elam@tamusa.edu](mailto:Dennis.elam@tamusa.edu)

If you send me an e mail, please identify which of my three classes you are enrolled.

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<sup>1</sup>

**Office:** BLH 241 N

**Office Hours:**

Saturday 8:00 – 9:00 AM, 1 30 appointment

Wednesday 9:00 – 12:00, 100-3:00

We can arrange a one on one meeting on zoom or webex at mutual convenience.

This saves travel time and gasoline.

Course Website: <https://tamusa.blackboard.com>

**Catalog Description**

5308. Accounting Ethics. 3(30)

Application of ethical theory, philosophy and principles including the concepts of ethical reasoning, integrity, objectivity, independence and other core values.

**Course Objectives**

To acquaint the student with theories of ethical behavior

To apply those theories to real world accounting situations

To be able to present ethical situations and analyze them using relevant theory

**Prerequisites:** Admission to the Graduate School of Business

**Communicating with Professor**

Use [dennis.elam@tamusa.edu](mailto:dennis.elam@tamusa.edu)

Please plainly state which of my three classes you are writing about, it is time everyone learned how to create an understandable e mail.

no, a flurry of blog posts the very last week does not count as legit class activity.

### **Student Learning Outcomes:**

After successful completion of this course, students will be able to:

1. Apply ethical theories to analyze real world situations
2. Reflect on Ethical Standards and Values in writing
3. Apply the AICPA Code of Conduct
4. Apply Ethical Reasoning to ethical situations
5. Employ the fraud triangle and diamond to recognize potential fraudulent situations
6. Cite writings of Emerson, Thoreau and other philosophers on ethical behavior

**Textbook:** Mintz and Miller , McGraw Hill, *Ethical Obligations and Decision Making in Accounting 6e*  
*ISBN 978 1 264 3594 3*

Blackboard: Connect to <http://tamusa.blackboard.com>. You will have lecture notes, solutions to problems, multimedia materials and other supplementary materials in Blackboard. It may also be used for communication, discussions, assignments, quizzes and exams. Your user ID is the Jaguar ID (aka J Number e.g. J00001234). Password is the Date of Birth (MMDDYY). Optional, if you are using Blackboard messaging. All class communications will be through Blackboard and students should monitor this several times a day.

Connect is paired with BB. All the quizzes and exams and power points are located there.

**Other Recommended Reading Material:** In a new recommendation, I highly suggest students buy the Gleim EQE Exam Questions Answers. Gleim is in the accounting test prep business. Gleim has thousands of questions across the four CPA exams as well as the Two CMA, CIA, and EA exams. You choose the text you are using and then you can access the questions from the Gleim database for your selected learning objectives. The cost is \$29.95 for each book or discounted at \$150 for audit, financial, tax, law, and managerial. I think this is an excellent review and gets one into the mode of advanced test taking. I will demonstrate in class.

### Academic Integrity / Honesty Policy

<https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html>

**Software:** You may be required to use Microsoft Excel, Microsoft Word, and Microsoft Power point. These products are available in the computer labs on campus. You will also be able to download the installation software from the Microsoft software center. You will receive your login name and password at your Jaguar email address. Additional software tools will be required, Acrobat Reader, Flash Player and Windows Media Player. Instructions and website links or additional software will be available online.

**Computer Hardware:** In order to participate in online sessions you will need a computer with an internet connection, a microphone and speakers/headphones. To complete the class work, you will need appropriate software installed on the computer.

**Time Expectation for coursework:** Ensure to set up expectation of time for this course. Change based on your course needs. You are expected to spend 4-8 hours per week for the course. Based on the background, some student may require more time. Time spent may be longer when assignment/exams are due.

**Other Recommended / Reading Materials:** Additional reading materials are available on the course website as recommended by the instructor.

The professorelam weblog has twice been named one of the Top 50 Accounting Blogs in the USA. It links the classroom with the real world of accounting.

[www.professorelam.blogspot.com](http://www.professorelam.blogspot.com)

Student Subscription to WSJ

[https://store.wsj.com/shop/us/us/wsjestudentelect21/?trackingCode=aaqwtcus&cid=BAR\\_SCH\\_GOO\\_ACQ\\_NA&n2IKsaD9=n2IKsaD9&Pg9aWOPT=Pg9aWOPT&Cp5dKJWb=Cp5dKJWb&APCc9OU1=APCc9OU1&msslkid=10069a2e2e2d1f879407c5d13c3e9fe0](https://store.wsj.com/shop/us/us/wsjestudentelect21/?trackingCode=aaqwtcus&cid=BAR_SCH_GOO_ACQ_NA&n2IKsaD9=n2IKsaD9&Pg9aWOPT=Pg9aWOPT&Cp5dKJWb=Cp5dKJWb&APCc9OU1=APCc9OU1&msslkid=10069a2e2e2d1f879407c5d13c3e9fe0)

Suggested *How to Win Friends and Influence People* by Dale Carnegie  
[http://www.amazon.com/How-Win-Friends-Influence-People-ebook/dp/B003WEAI4E/ref=sr\\_1\\_1?s=books&ie=UTF8&qid=1420392845&sr=1-1&keywords=how+to+win+friends+and+influence+people](http://www.amazon.com/How-Win-Friends-Influence-People-ebook/dp/B003WEAI4E/ref=sr_1_1?s=books&ie=UTF8&qid=1420392845&sr=1-1&keywords=how+to+win+friends+and+influence+people)

This is the original self help book written in the 1930s. It has sold millions of copies. One of the precepts we will study in ethics is the importance of Point of View. This is in fact Carnegie's entire thesis. Every person believes that he or she is the center of the universe and does no wrong. Until one grasps that one is not likely to have much success in influencing people. This will be the most important book you will read in college.

This can be downloaded in a kindle edition from amazon for a mere \$3.20. Please do this and start reading ASAP. Past classes are always amazed at Carnegie's simple revelations.

## **Announcements**

I will make announcements about class assignments and other matters. Part of your duties is to frequently check the assignment area of

## **Group Assignments**

During covid when we were on-line, the class divided into groups. I would make an assignment of a learning objective or end of chapter question. The Group would present a three or four slide power point illustrating the assignment. This broke up the monotony of listening to one person, the Professor, gave everyone some presentation experience, and forced all to participate. Form your group of 2 (this is a small class) ASAP and let me know who the members are. You will see the assignments under, yes, the assignment tab. Soft skills are important. In a recent continuing education event, the presenter actually said, well I know you can't see this slide. No, I could not and then she presented another dozen just like it..

Do not e mail your presentation to me. Bring it on a USB>

## **Journal Assignment**

I have created a journal for each of you. Please tell us your preferred e-mail and cell number. Your first assignment is to read and reflect on Emerson's Self Reliance listed under Course Content. If you have done this in another of my classes, find another Emerson essay online, or his eulogy to on the [www.professorelam.blogspot.com](http://www.professorelam.blogspot.com) weblog.

These add considerable insight into frauds and behavior beyond the textbook. I will assign Thoreau and comment.

In addition there are many topics under Course Content. I have also added many articles on accounting developments and actual frauds one topic each week from Course Content. If you have had one of my courses prior and done that, pick something else or choose from Professorelam.typepad.com where there are plenty. Post on the journal I created for you. And read what your classmates have posted and comment. This is a discussion class where we can continue the discussion outside class.

There will be a journal assignment each week for a total of 15. Completing 15 will earn you 45 of the 60 points possible. Additional posts will earn more points. The highest number of posts gets the 60 points.

You are in control of your accounting education.

The more of these you read and comment on, the more points you will accumulate. We may use some of these for class assignments. I have had excellent feedback from previous classes on these topics. The more of these you read or watch, the better informed you will be, and the

better candidate you will be in a job interview. I have begun sharing this content with my audit classes. And so if you have been in one of my classes previously you may have already had this assignment. No Problem, indicate so on your blog, pick another under course content or one of the very many posts on fraud, accounting CPA exam, etc on the ProfessorElam weblog.

**Grading Policy:.** The final course grade will be based on your performance on the quizzes, exams, assignments, term papers, and class participation using the following weights:

Assign	Point Value	Number	Total
Quizzes	10	7	70
Exams	80	3	243
Team Assessment	40	1	40
Journal Assign	60		60
Final Exam			200
Total			613

The final letter grades will be assigned as follows: Above 90%  $\Rightarrow$  A; 80 – 89%  $\Rightarrow$  B; 70 – 79%  $\Rightarrow$  C; 60 – 69%  $\Rightarrow$  D; Below 60%  $\Rightarrow$  F.

**Exams and Quizzes:** Exams and quizzes will be online via M H Connect. There will be assigned dates for completion. Questions will be multiple choice. The exam/quiz materials will come from lecture notes, the text, and class discussions. Questions will emphasize understanding



and applications of concepts and topics covered in class. Please check BB frequently to make sure your grades are reported and posted.

### **Assignments/ Online individual / Group Activities:**

Students will be required to post reflective comments on reading assignments on their journal. Waiting until the last week to make multiple posts will not count toward your grade. The idea is to post early in the week, not Friday night, so we can all comment.

In addition we will form teams of two=three individuals. Teams will be assigned short class presentations from material in the chapter or end of chapter questions or cases or real world frauds and audit blow ups.

### **Make up and Late Assignment/exam/quiz policy:**

As a general rule, make-ups or late submissions will NOT be offered or accepted for any missed assignments/exams/quizzes. Late submissions or make-ups may be accepted/administered only in extra-ordinary circumstances such as an excused official university activity, a severe illness, or a dire emergency. However, you must provide comprehensive documentation either before or within a few days of the missed assignment/quiz/exam.

**Course Drop Policy:** You may drop the course on or before April 17, 2026 with an automatic grade of W. If you wish to drop the class after that date, you will receive either W (if you have satisfactory record so far) or F. The last date to drop a course, or withdraw from the University is May 1, 2026. If you wish to drop the class, you must submit the necessary paperwork to the proper authority.

### **Academic Calendar Spring 2026**

<https://www.tamusa.edu/academics/academic-calendar/current-year/fall-2025.html>

Wk	Date	Title	Chp	Ques	Cases	Other
1	1/24	Intro				
2	1/31	Ethical Reasoning	1		1,2,3,5,6	
3	2/7	Decision Making Cog Process Intro Socio	2		1,3,6	
4	2/14	Decision Making	2		8,10	
Ger oge 5	2/21	Org Ethics	3	1,8,11,13		
6	2/28	Org Ethics Govern	3	4,10,15 20	2,4,5,7,8	
7	3/7	Code Conduct	4	1,5,9,14, 16,17,19	3,4,6	

					KPMG Case 7-9	
8	3/14	Spr Break				
9	3/21	Code	4	Comp 5	8,9,10	
10	3/28	Fraud See my ppt	5	2,6,8,10. 11, 18	2,4,5	
11	4/4	Fraud	5		56, 7,8	
12	4/11	Guest Speaker				
13	4/18	Reporting	6	1,5,6, 10,12,14	167,8,9,3 ,4	
14	4/25	Reporting	7	1,9,11,12	3.4.5.6.7. 8	
15	5/2	Reflection & Review				
16		Final				

## IMPORTANT POLICIES AND RESOURCES

Academic Accommodations for Individuals with Disabilities: Texas A&M University-San Antonio is

committed to providing all students with reasonable access to learning opportunities and

accommodations in accordance with The Americans with Disabilities Act, as amended, and Section 504

of the Rehabilitation Act. If you experience barriers to your education due to a disability or think you

may have a disability, Disability Support Services is located in the Central Academic Building, Suite 210.

You can also contact us via phone at (210) 784-1335, visit us [https://www.tamusa.edu/Disability-](https://www.tamusa.edu/Disability-Support-Services/index.html)

[Support-Services/index.html](https://www.tamusa.edu/Disability-Support-Services/index.html) or email us at [dss@tamusa.edu](mailto:dss@tamusa.edu). Disabilities may include, but are not

limited to, attentional, learning, mental health, sensory, physical, or chronic health conditions. All

students are encouraged to discuss their disability-related needs with Disability Support Services as soon as possible.

**Academic Learning Center:** The Academic Learning Center provides free course-based tutoring to all

currently enrolled students at Texas A&M University-San Antonio. Students wishing to work with a tutor

can make appointments through the Brainfuse online tutoring platform. Brainfuse can be accessed in

the Tools section of Blackboard. You can contact the Academic Learning Center by emailing

tutoring@tamusa.edu, calling (210) 784-1307, or visiting the Central Academic Building, room 202.

**Counseling/Mental Health Resources:** As a college student, there may be times when personal stressors

interfere with your academic performance and negatively impact your daily functioning. If you are

experiencing emotional difficulties or mental health concerns, support is available to you through the

Student Counseling Center (SCC). To schedule an appointment, call 210-784-1331 or visit Madla 120.

All mental health services provided by the SCC are free and confidential (as the law allows). The Student Counseling Center provides brief individual and group therapy, crisis intervention, consultation, case management, and prevention services. For more information on SCC services

visit <http://tamusa.edu/studentcounseling>

Crisis support is available 24/7 by calling the SCC at 210-784-1331.

Additionally, the TELUS Student Support App provides a variety of mental health resources to including

support for in the moment distress, an anonymous peer-to-peer support network, mental health

screenings, podcasts, and articles to improve your mental wellbeing.

Emergency Preparedness: JagE Alert is Texas A&M University-San Antonio's mass notification. In the

event of an emergency, such as inclement weather, students, staff and faculty, who are registered, will

have the option to receive a text message, email with instructions and updates. To register or update

your information visit: <https://tamusa.bbcportal.com>

More information about Emergency Operations Plan and the Emergency Action Plan can be found here:

<https://www.tamusa.edu/about-us/emergency-management/>

Download the SafeZone App (<https://safezoneapp.com/>) for emergencies or call (210) 784-1911. Non-

Emergency (210) 784-1900.

Financial Aid and Verification of Attendance: According to the following federal regulation, 34 CFR

668.21: U.S. Department of Education (DoE) Title IV regulation, a student can only receive Title IV funds

based on Title IV eligibility criteria which include class attendance. If Title IV funds are disbursed to

ineligible students (including students who fail to begin attendance), the institution must return these

funds to the U.S. DoE within 30 days of becoming aware that the student will not or has not begun

attendance. Faculty will provide the Office of Financial Aid with an electronic notification if a student has

not attended by the published Census Date (the first week of class). Any student receiving federal

financial aid who does not attend prior to the published Census Date (the first week of class) will have

their aid terminated and returned to the DoE. Please note that any student who stops attending at any

time during the semester may also need to return a portion of their federal aid.

## Writing, Language, and Digital Composing Center: The Writing, Language, and Digital Composing Center

supports graduate and undergraduate students in all three colleges as well as faculty and staff. Tutors

work with students to develop reading skills, prepare oral presentations, and plan, draft, and revise their

written assignments. Our language tutors support students enrolled in Spanish courses and students

composing in Spanish for any assignment. Our digital studio tutors support students working on digital

projects such as eportfolios, class presentations, or other digital multimedia projects. Students can

schedule appointments through JagWire under the Student Services tab. Click on “Writing, Language,

and Digital Composing Center” to make your appointment. The Center offers face-to-face, synchronous

online, and asynchronous digital appointments. More information about what services we offer, how to

make an appointment, and how to access your appointment can be found on our website

at <https://www.tamusa.edu/academics>.

**Meeting Basic Needs:** Any student who has difficulty affording groceries or accessing sufficient food to



eat every day or who lacks a safe and stable place to live, and believes this may affect their performance

in the course, is urged to submit a CARE referral (<https://www.tamusa.edu/university-policies/Student-Rights-and-Responsibilities/file-a-report.html>) for support. Furthermore, please notify the professor if

you are comfortable in doing so. This will enable them to direct you to available resources.

**Office Hours:** All faculty with teaching assignments should include regularly scheduled office hours on

each syllabus in addition to "by appointment." Please review your appointment letter for the number of

weekly office hours you are expected to set. Regularly scheduled office hours should also be posted

outside your office door (where applicable).

**Military Affairs:** Veterans and active-duty military personnel are welcomed and encouraged to visit the

Office of Military Affairs for any question involving federal or state VA Education Benefits. Visit the

Patriots' Casa building, room 202, or to contact the Office of Military Affairs with any questions at

[military.va@tamusa.edu](mailto:military.va@tamusa.edu) or (210)784-1397.

**Religious Observances:** Texas A&M University-San Antonio recognizes the diversity of faiths represented

among the campus community and protects the rights of students, faculty, and staff to observe religious

holidays according to their tradition. Under the policy, students are provided with an opportunity to

make up any examination, study, or course work requirements that may be missed due to a religious

observance provided they notify their instructors before the end of the second week of classes for

regular session classes.

The Six-Drop Rule: Students are subject to the requirements of Senate Bill (SB) 1231 passed by the Texas

Legislature in 2007. SB 1231 limits students to a maximum of six (6) non-punitive course drops (i.e.,

courses a student chooses to drop) during their undergraduate careers. A non-punitive drop does not

affect the student's GPA. However, course drops that exceed the maximum allowed by SB 1231 will be

treated as "F" grades and will impact the student's GPA.

Statement of Harassment and Discrimination: Texas A&M University-San Antonio is committed to the

fundamental principles of academic freedom, equal opportunity, and human dignity. To fulfill its

multiple missions as an institution of higher learning, A&M-San Antonio encourages a climate that

values and nurtures collegiality and the uniqueness of the individual on our campus and within our

state, nation, and world. All decisions and actions involving students and employees are to be based on

applicable law and individual merit. Texas A&M University-San Antonio, in accordance with applicable

federal and state law, prohibits discrimination, including harassment, on the basis of race, color, sex,

religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or

pregnancy/parenting status. Individuals who believe they have experienced harassment or

discrimination prohibited by this statement are encouraged to contact the University's Civil Rights

Officer at 210-784-2061 or [titleix@tamusa.edu](mailto:titleix@tamusa.edu).

Texas A&M University-San Antonio faculty are committed to providing a safe learning environment for

all students and for the university as a whole. If you have experienced any form of sex- or gender-based

discrimination or harassment, including sexual assault, sexual harassment, domestic or dating violence,

or stalking based on sex, know that help and support are available. A&M-San Antonio's Title IX

Coordinator can support those impacted by such conduct in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and more. The university strongly encourages all students to report any such incidents to the Title IX Coordinator. Please be aware that all A&M-San Antonio employees (other than those designated as confidential resources such as counselors and trained victim advocates) are required to report information about such discrimination and harassment to the university. This means that if you tell a faculty member about a situation of sexual harassment, sexual violence, or other related sex-based misconduct, the faculty member must share that information with the university's Title IX Coordinator ( [titleix@tamusa.edu](mailto:titleix@tamusa.edu), 210-784-2061, CAB 439K). If you wish to speak to a confidential employee who does not have this reporting requirement, you can contact the Student Counseling Center at (210) 784-1331 or visit them in Madla 120.

**Pregnant/Parenting Students:** Texas A&M-San Antonio does not require a pregnant or parenting

student, solely because of that status or issues related to that status, to (1) take a leave of absence or withdraw from their degree or certificate program; (2) limit the student's studies; (3) participate in an alternative program; (4) change the student's major, degree, or certificate program; or (5) refrain from joining or cease participating in any course, activity, or program at the University. The university will provide such reasonable modifications to pregnant students as would be provided to a student with temporary medical condition that are related to the health and safety of the student and the student's unborn child. These could include maintaining a safe distance from substances, areas, and activities known to be hazardous to pregnant individuals and their unborn child; excused absences because of illness or medical appointments; modified due dates for assignments; rescheduled tests/exams; taking a leave of absence; and being provided access to instructional materials and video recordings of lectures for excused absences, if these would be provided to any other student with an excused absence. Pregnant/parenting students are encouraged to contact the Title IX Coordinator with any

questions or concerns related to their status (titleix@tamusa.edu; 210-784-2061; CAB 439K). Texas

A&M-San Antonio has also designated the Title IX Coordinator as the liaison officer for current or

incoming students who are the parent or guardian of a child younger than 18 years of age. The Title IX

Coordinator can provide students with information regarding support services and other resources.

Young Jaguars: can support parenting students with daycare who meet this criteria: Must be enrolled in

classes at TAMUSA in the current semester. Must be Pell eligible or a single parent. They serve children

ages 3 to 12-years-old. Children must be enrolled in Pre-K-3 through 6th grade.

youngjaguars@tamusa.edu (210) 784-2636

Students' Rights and Responsibilities: The following statement of students' rights and responsibilities is

intended to reflect the philosophical base upon which University Student Rules are built. This philosophy

acknowledges the existence of both rights and responsibilities, which is inherent to an individual not

only as a student at Texas A&M University-San Antonio but also as a citizen of this country.

Students' Rights

1. A student shall have the right to participate in a free exchange of ideas, and there shall be no

University rule or administrative rule that in any way abridges the rights of freedom of speech, expression, petition and peaceful assembly as set forth in the U.S. Constitution.

2. Each student shall have the right to participate in all areas and activities of the University, free

from any form of discrimination, including harassment, on the basis of race, color, national or

ethnic origin, religion, sex, disability, age, sexual orientation, gender identity, gender expression,

and pregnancy/parenting or veteran status in accordance with applicable federal and state laws.

3. A student has the right to personal privacy except as otherwise provided by law, and this will be

observed by students and University authorities alike.

4. Each student subject to disciplinary action arising from violations of university students' rules

shall be assured a fundamentally fair process.

### Students' Responsibilities

1. A student has the responsibility to respect the rights and property of others, including other

students, the faculty, and administration.

2. A student has the responsibility to be fully acquainted with the published University Student

Rules found in the Student Handbook, Student Code of Conduct, on our website, and University

Catalog, and to comply with them, as well as with federal, state, and local laws.

3. A student has the responsibility to recognize that student actions reflect upon the individuals

involved and upon the entire University community.

4. A student has the responsibility to recognize the University's obligation to provide a safe

environment for learning.

5. A student has the responsibility to check their university email for any updates or official

university notifications.

We expect that students will behave in a manner that is dignified, respectful, and courteous to all

people, regardless of sex, ethnic/racial origin, religious background, sexual orientation, or disability.

Conduct that infringes on the rights of another individual will not be tolerated.

Students are expected to exhibit a high level of honesty and integrity in their pursuit of higher



education. Students engaging in an act that violates the standards of academic integrity will find

themselves facing academic and/or disciplinary sanctions. Academic misconduct is any act, or attempt,

which gives an unfair advantage to the student. Additionally, any behavior specifically prohibited by a

faculty member in the course syllabus or class discussion may be considered as academic misconduct.

For more information on academic misconduct policies and procedures please review the Student Code

of Conduct ([https://www.tamusa.edu/university-policies/student-rights-and-](https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/documents/Student-Handbook-2022-23.pdf)

[responsibilities/documents/Student-Handbook-2022-23.pdf](https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/documents/Student-Handbook-2022-23.pdf)) or visit the resources available in the OSRR

website ([https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-](https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html)

[integrity.html](https://www.tamusa.edu/university-policies/student-rights-and-responsibilities/academic-integrity.html)).

Insert ONE of the AI policy options listed below in your syllabi – Select the one you believe is most

appropriate for your course.

Option 1 - No Use of Generative AI Permitted

[Insert Course Number] assumes that all work submitted by students will be generated by the students

themselves, working individually or in groups. Students should not have another person/entity do the writing of any portion of an assignment for them, which includes hiring a person or a company to write assignments and/or using artificial intelligence (AI) tools like ChatGPT. Use of any AI-generated content in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.

#### Option 2 – Use of Generative AI Permitted Under Some Circumstances or With Explicit Permission

There are situations and contexts within this course where you may be asked to use artificial intelligence (AI) tools to explore how they can be used. Outside of those circumstances, you should not use AI tools to generate content (text, video, audio, images) that will end up in any student work (assignments, activities, discussion responses, etc.) that is part of your evaluation in this course. Any student work submitted using AI tools should clearly indicate with attribution what work is the student's work and what part is generated by the AI. In such cases, no more than 25% of the student work should be

generated by AI. If any part of this is confusing or uncertain, students should reach out to their instructor for clarification before submitting work for grading. Use of AI-generated content without the instructor's permission and/or proper attribution in this course qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.

### Option 3 – Broader Use of Generative AI Permitted Within Guidelines

Use of artificial intelligence (AI) tools, including ChatGPT, is permitted in this course for students who wish to use them. To adhere to our scholarly values, students must cite any AI-generated material that informed their work (this includes in-text citations and/or use of quotations, and in your reference list).

Using an AI tool to generate content without proper attribution qualifies as academic dishonesty and violates Texas A&M-San Antonio's standards of academic integrity.

### Option 4 – Customized Policy Generative AI Policy

Faculty may create a customized policy that is unique for a specific course with consultation from the department chair. Faculty are encouraged to view Texas A&M University's Generative AI Syllabus

Statement Considerations when preparing a customized AI policy.

NOTE: Guidance for how to cite AI-generators, like ChatGPT, can be found here

<https://apastyle.apa.org/blog/how-to-cite-chatgpt>

Important Dates: Fall 2025 Regular 16-Week Session

August 25 First day of class

September 1

September 10

November 14

Labor Day Holiday – No classes

Census Date

Last day to drop with an automatic “W”

November 25 Last day to withdraw from the University

November 26 Study Day – No classes

November 27-29 Thanksgiving Holiday – No classes

December 4 Last day of classes

December 5 Study Day – No classes

December 6-12 Final exams

December 16 Commencement

The complete academic calendar is available online:

<https://www.tamusa.edu/academics/academic-calendar/index.html>