

EDAD 5345 SYLLABUS

<u>Instructor:</u>	Lawrence Scott, Ph.D. Texas A&M San Antonio College of Education Department of Educator and Leadership Preparation One University Way San Antonio, TX 78224
<u>Office location/hours:</u>	Wednesdays 4:55-5:25pm virtual office hours via phone conference
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<u>Course Title:</u>	EDAD 5345 Internship in School Administration (Practicum)
<u>Credits:</u>	3
<u>Meeting Day/Time/Room</u>	<p>This is a Field-based course; A total of 6 meetings are required.</p> <ul style="list-style-type: none">• An Orientation Session will be held online January 13, 2026 via Zoom Time: 5:00 PM Location: Online using the following link: https://tamusa.zoom.us/j/86767956440 Each intern must schedule a meeting with their site supervisor and professor within the first week of class. The purpose of this meeting is to ensure all parties understand their responsibilities during the internship.• Each intern must schedule a total of 3 observations of 45 minutes each, at the beginning, middle and end of the semester.• Each intern must submit a total of 3 videos of themselves leading a meeting for the purpose of <u>informal observation</u>. Videos should be 15 minutes in length.• Each intern must schedule a final meeting with the campus supervisor and professor within the final week of class. The purpose of this meeting is to review the site supervisor's final evaluation and recommendations for the intern.• Documentation will be done in our Jagportal as well as Blackboard.• Jagportal Link: educators.tamusa.edu

Prerequisites before you can take this course: Master's candidates should have completed a minimum of 24 hours of EDAD coursework prior to registering for this course. Students enrolled in "principal certification only" should have completed a minimum of 18 hours of EDAD coursework prior to registering for this course.

Course Description: This course is designed to develop in school administrators the skills and competencies needed to provide leadership and direction necessary to carry out a school system's purposes, programs, policies, procedures, regulations, and agreements as they relate to the operation of the school. (K-12).

REQUIRED TEXTBOOKS: N/A

COURSE GOALS AND OBJECTIVES:

The purpose of the internship is to bridge the gap between theory and practice and students' academic and experiential learning. Through **160 hours** of field-based experiences based on ELCC and TExES standards, the student has the opportunity to work with and to learn from administrators in the schools.

STUDENT OUTCOMES:

Students will develop and extend knowledge of:

1. The responsibilities and duties of a school principal in the areas of shared vision which leads to mission statements and strategic planning where the focus is on teaching and learning.
2. The skills, abilities, and ethics necessary to function as proactive problem-solvers and leaders.
3. The tools required for maximizing student performance and academic achievement for all students.
4. The need for effective communication within the school and the broader community.
5. The appropriate use of leadership and management theories.
6. The strategies which might be used in facilitating and fostering a sense of community and collaboration within the school for all personnel, parents, and students.
7. The need for understanding, sensitivity, and acceptance in dealing effectively with diverse populations and their particular issues.